**Logistics:**   
Thursday, February 23, 2012, 11 am-12:30 pm  
Joe Macknis Memorial Conference Room (Fish Shack)  
Call in on DC Line #2: 866-299-3188, Conference Code 267-985-6222  
Adobe Connect: <http://chesapeake1.adobeconnect.com/indstaf/> (log in as a guest)  
Meeting Materials available at mtg webpage: <http://www.chesapeakebay.net/calendar/event/17708/>

**Purpose:** Agreement on membership, scope, purpose and 2012 workplan.

**Draft Agenda:**

* 11:00 – Introductions
* 11:05 – Review accomplishments of our group during 2011 – Nita
* 11:15 – Discuss Management Board (MB) decisions related to “[How CBP Will Be Accountable and Communicate Assessment Information to the Public in 2012](http://www.chesapeakebay.net/channel_files/13083/(attachment_4)_cbp_account_and_assess_2012_v6.doc)” – Carin, Mike, Margaret
* 11:30 – Discuss implications for our group and any needed changes to the draft 2012 workplan and/or the membership, scope and purpose of Joint IWG and Coordinators/Staffers Group – All
* 12:00 – Reach agreement on the 2012 workplan and the membership, scope and purpose of Joint IWG and Coordinators/Staffers Group – All
* 12:20 – Review any action items and plan for next meeting – All
* 12:30 - Adjourn

**Advance preparation:**

1. Review [2011 Accomplishments of the Joint Indicators Workgroup and the Coordinators/Staffers Group](http://www.chesapeakebay.net/channel_files/17708/iwgaccomplishments.docx)
2. Review Joint [Membership of Indicators Workgroup and Coordinators/Staffers Group](http://www.chesapeakebay.net/channel_files/17708/iwg_members.docx)
3. Review [2012 Workplan, Scope, Purpose for the IWG](http://www.chesapeakebay.net/channel_files/17708/iwg.docx)
4. Review draft version of “[How CBP Will Be Accountable and Communicate Assessment Information to the Public in 2012](http://www.chesapeakebay.net/channel_files/13083/(attachment_4)_cbp_account_and_assess_2012_v6.doc)” (version provided for January 4, 2012 MB meeting)