

## STAR's American Shad Indicator Action Team

### Logistics:

Wednesday, August 29, 2012, 2:00pm -3:00 pm

Call in: DC Line #3: 866-299-3188, Conference Code 267-5715

CBPO On-site Location: Joe Macknis Memorial Conference Room (Fish Shack)

Meeting Materials: available at mtg webpage: <http://www.chesapeakebay.net/calendar/event/18652/>

**Purpose:** Make sure we have the right people on the team based on the goal(s) we establish.

### Draft Agenda:

Welcome/Introductions (2:00 p.m. – 2:10 p.m.) – Nita Sylvester

Discuss Goals/Timeframe (2:10 p.m. – 2:30 p.m.)– All

- clarify the goal(s) for the Action Team and discuss a timeline for achieving goals (e.g. develop options for a new indicator/index for proposal to the STAR by xx date)

Discuss Membership (2:30 p.m. – 2:45 p.m.)– All

- Action Team membership requirements
- select a chair (or co-chairs) for the Action Team

Discuss Future Meeting Logistics (2:45 p.m. – 2:55 p.m.)– All

- decide how much business we can take care of outside of mtgs (and by who)
- decide when (and how often) in the future the Action Team needs to meet (and for what purposes)
- protocols for decision-making

Summarize Action Items (2:55 p.m. – 3:00 p.m.)– Nita

### Advance preparation:

1. Review [New shad indicator background](#)