**ATTENDANCE:**

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| --- | --- | --- |
| Carl Hershner | Tim Wilke | Darryl Brown |
| Beth Zinecker | Pam Mason | Doreen Vetter |
| Carin Bisland | Anna Stuart |  |

**ACTIONS & DECISIONS SUMMARY:**

* + **Action: The DFIW must find a MD replacement for Brent McCloskey to be involved on the DFIW.**
  + **Action: Tim will ask the GIT Coordinators/Staffers for each GIT’s most current DF work to distribute to the DFIW membership.**
  + **Action: Pam and Carl will draft up strawmen decision frameworks for each over-arching goal. These will be distributed within the next 2 weeks (likely within 1 week) to DFIW members.**
  + **Action: Carl will send Carin and Karl Blankenship a rough outline for the Decision Framework articles.**
  + **Action: Tim will distribute today’s minutes to the DFIW members.**
  + **Action: We need to check in on Greg Allen’s progress with his actions.**
  + **Action: Carl will keep trying to follow-up on with unfinished action items from September DFIW meeting.**

**MEETING SUMMARY:**

* The positive outcome of the goals discussion at the 10/18/12 Coordinator/Staffer meeting was summarized and discussed.
* Discussed the development of draft Decision Frameworks for each of the 5 over-arching goals.
* Discussed next steps and actions for the DFIW.
* Next meeting will be November 2, 2012.

**DETAILED NOTES:**

* + Carin: I had a chance to talk to Karl Blankenship. He wants to talk to both Carl Hershner and I on a conference call next week to get a better idea of what we all want to do.
  + **Action: Carl will send Carin + Karl Blankenship a rough outline for Decision Framework articles.**

Summary of 10/18/12 Coordinator/Staffer Meeting

Carin:

* + There was confusion over the hierarchy of goals and commitments. We whittled them down to about 10 keystone commitments. We tried to focus more on the # of goals and goals themselves rather than what GIT they fall under. (some GITs focused too much on where a goal would be housed such as Healthy Wetlands)
  + We should look overall at what the partnership is about, and what goals we want to achieve. It is less important to describe which GITS goals are prescribed to.
  + The GIT’s column on the left side of the chart should be removed.
  + The new version of the Priority Goals chart will go to the GIT chairs and eventually to the MB for their discussion.

Carl:

* + Finally this is substantive progress. It moves the ball down the field for Carin’s charge of trying to imagine the future of the bay program, and what the next agreement (if there is one) might look like.

Development of Draft Decision Frameworks

* + Carl: Now that there is an identified set of over-arching goals I will develop a strawman DF for each of the new listed priority goals so we have something concrete to use to work with the GITs. With the interest of trying to get them from getting bogged down in the details of the process. Once you can articulate what you’re doing you can structure your efforts to evaluate your progress toward meeting that goal.
    - The stages of this process are 1) strategy identification 2) monitoring and adapting.
  + **Action: Pam and Carl will draft up strawmen decision frameworks for each over-arching goal. These will be distributed within the next 2 weeks. (likely within 1 week)**
  + Carl: It will be 5 decision frameworks (one for each goal area); we will not get down to the outcome level yet. The outcomes will show up in each GIT’s DF strategies.
  + Carl: The goal for our Bay Journal Work is to set up greater public expectation for evaluation and tools of whatever goals come out of this process.
  + Carl: Want to have this out from Pam and I within the next 2 weeks. Critical to move past the idea of this is just a busy work exercise; now the underlying logic should start becoming more apparent to the GITs.
  + Doreen: I’m looking at what we have for overarching goals, and they are very general statements. They are more like vision statements. Not SMART goals. What depth can we develop a DF for something that is so broad while still keeping the DF meaningful?
  + Carl: The level at which you do the critical part of eco-system based management. It will be easier for me to send you drafts so you can see the level of sophistication/resolution in the DF for the overarching goals than it is to explain it right now.
  + **Carl: Once we all view the materials it will help move discussion forward. Pam and I will try and have the strawmen DF materials out to DFIW members next week.**
  + Carl: I’m going to need feedback; key feedback to link in the work that has already been done so we don’t dismiss efforts that have been made.
  + **Carl: I anticipate the 11/2/12 DFIW call as running through all these thoughts. Will try to communicate via email before this as well to jump start discussions**
  + Carin: Water Quality was very focused on meeting subsets of TMDL. How will we structure that level of DF? Might need to have a plan for both broad vs. narrower TMDL focus options.
  + Carl: A “parking lot” in DF for toxics is only solution until we get MB feedback.
  + Carin: Jim Edward was concerned that there are no water quality outcomes, rather Water quality is all outputs.
  + Pam: Following up to ensure we have the most up to date work from GITs. Do we have a way to ensure this is getting done? An efficient way to ensure we have ALL the current work of the work GITs have done? Does Doreen or anyone have a compilation of all the prior DF work?
  + Doreen: Some are on ChesapeakeStat but not all of them as we have recently stopped uploading the DF data on ChesapeakeStat
  + **Action: Tim will ask the GIT Coordinators/Staffers for each GIT’s most current DF work to distribute to the DFIW membership.**

Other Items

* + Carin: We also need to find MD replacement for Brent McCloskey as he has left DNR.
  + **Action: The DFIW must find a MD replacement for Brent McCloskey to be involved on the DFIW.**
  + **Action: Tim will distribute today’s minutes to the DFIW members.**
  + **Clarification Needed: Will Carl keep working on the action items he hasn’t finished. Still needs to talk to more people. Carl will keep trying.**
  + Carin: We also need to check in on Greg Allen’s progress with his actions.