

## ATTACHMENT F

### Chesapeake Bay Program Partnership's BMP Verification Review Panel Operations and Schedule

**Final  
September 26, 2012**

#### **Panel Operations**

The Panel will use a combination of face to face meetings, video conferences, and conference calls through which to carry out its charge.

The Panel, or a subset of its members, will participate in the on-going Chesapeake Bay Program verification meetings to build an in-depth working knowledge of verification issues facing each source sector and jurisdiction and provide feedback throughout the process.

The Panel will invite guest experts to its meetings, as needed, to ensure they have an in-depth understanding of key issues as they review the verification principles and protocols.

The Panel will report back through the CBP's Verification Committee which will be responsible for making arrangement for briefings of and presentations to the appropriate Chesapeake Bay Program management committee (e.g., Management Board and Principals' Staff Committee).

#### **Panel Schedule**

##### 2012

- **August:** BMP Verification Committee decisions on which nominations for panel membership to forward to the CBP partnership's Management Board for final decisions.
- **September:** Management Board makes the final decisions on BMP Verification Review Panel's membership.
- **September:** Verbal and written communications distributed to BMP Verification Review Panel members, confirming their appointment.
- **October/November:** Conference call with BMP Verification Review Panel members to brief them on their charge, responsibilities, and schedule of activities and to seek their review and input on the draft verification principles.
- **November/December:** Face to face BMP Verification Review Panel meeting focused on the panel's review and feedback on the draft BMP verification protocols.

## 2013

- **Late Winter/Early Spring:** BMP Verification Review Panel meeting or conference call to review complete draft BMP Verification Framework package.
- **Summer/Fall:** Face to face BMP Verification Review Panel meeting focused on review of the jurisdictions' BMP verification programs
- **Fall/Winter:** Face to face BMP Verification Review Panel meeting completing the reviews of the jurisdictions' BMP verification programs

## **Panel Staffing**

The Panel's membership will be selected by and the Panel will be formally convened by the Chesapeake Bay Program Management Board with input and nominations from the Chesapeake Bay Program's Goal Implementation Teams and supporting workgroups and the three advisory committees forwarded to the Management Board from the BMP Verification Committee.

Staff support for the panel will be provided by the Chesapeake Bay Program Office's internal BMP Verification Team—source sector (agriculture, forestry, stormwater, on-site systems) and habitat restoration (streams, wetlands) workgroup coordinators—led by Rich Batiuk, Associate Director for Science.

- Rich Batiuk, U.S. EPA Chesapeake Bay Program Office, Panel Coordinator
- Jeremy Hanson, Chesapeake Research Consortium/CBPO: Panel Staffer
- Sally Claggett, U.S. Forest Service: Forestry
- Mark Dubin, University of Maryland: Agriculture
- Debbie Hopkins, U.S. Fish and Wildlife Service: Wetlands and Streams
- Tom Schueler, Chesapeake Stormwater Network: Stormwater
- Ning Zhou, Virginia Tech: Wastewater/On-site Treatment Systems

## **Panel Travel**

Funding for supporting the Panel (e.g., travel, meeting logistics) will be provided by EPA through the Chesapeake Bay Program Office. In making any Panel related travel arrangement, Panel members will be provided with specific instructions and requests for information to ensure all their travel costs will be covered.