**Logistics:**
Time: Wednesday, March 6, 2013, 10:00 a.m. - 12:00 p.m.
Call in: Conference Bridge: 866-299-3188, Code: 410-267-5731 (DC Line #1)
Adobe Connect: <https://epa.connectsolutions.com/americanshad>
Annapolis CBP On-site Location: NOAA suite 207, 2nd floor conf room (if the office is closed due to hazardous conditions, we will not meet here and all of us will need to use the conference bridge and Adobe Connect)
Meeting Materials: available at mtg webpage: <http://www.chesapeakebay.net/calendar/event/19315/>

**Agenda:**

Welcome/Introductions (5 mins) –Jim Cummins and Eric Brittle

* In Attendance: Jim Cummins, Eric Brittle, Eric Hilton, Mike Isel, Ellen Cosby, Karen Capossella, Lisa Moss, Mike Odom, Alan Weaver, Howard Weinberg, Albert Spells, Nita Sylvester, Adam Davis

Review updated spreadsheet for existing indicator (15 mins) – Nita Sylvester

* Refer to updated spreadsheet at [mtg webpage](http://www.chesapeakebay.net/calendar/event/19315/)
* Refer to Analysis and Methods documentation for existing indicator at [mtg webpage](http://www.chesapeakebay.net/calendar/event/19315/)
* Refer to [existing indicator webpage](http://www.chesapeakebay.net/indicators/indicator/american_shad_abundance)
* The discussion of whether or not to represent each river’s weight by drainage basin or watershed area and/or flow ratios. This choice will invariably change the indicator, but this change can certainly be related and explained to the public. We should focus on making this the most robust indicator and not be hesitant to make changes; this is why the team was assembled.

Discuss feedback from jurisdictions re. changes and/or supplemental info to existing indicator(60 mins) – Jurisdictional Representatives (15 mins each)

* Discuss feedback received from Potomac, MD, VA, PA regarding development of a prioritized list of additional rivers and/or metrics (as well as potential new metrics for current rivers) to include in indicator.
* Refer to feedback from each jurisdiction available at [mtg webpage](http://www.chesapeakebay.net/calendar/event/19315/)
* Maryland:
	+ Has CPUE data back to 1989
* Potomac:
	+ Wants to keep the existing indicator for their river and add supplemental information behind the indicator to provide additional detail
	+ Shad in Maryland striped bass seine survey
* Virginia:
	+ Debating how to weight the rivers
	+ Still working on recalculating historic data from 1950s harvest numbers – should be done in early fall

Plans for making any changes and/or developing supplemental information (20 mins) – Jim/Eric

* If jurisdictions want to add any rivers to the existing indicator, need to discuss changing the weight assigned to each river for rolling up to overall Bay value( refer to the [existing indicator A&M doc](http://www.chesapeakebay.net/channel_files/19315/shad2010_am_documentation.doc))
* We would like to develop a single Baywide indicator, but we need to wait on Virginia to recalculate its historic data.

Discuss Plans for Next Meeting (5 mins) – All

* The American Shad Indicator Action Team will meet again in early summer (mid June). This will give Virginia time to make their necessary recalculations and staff to develop some options on how to weight the rivers for the new indicator.

Summarize Action Items (5 mins) – Adam Davis

* Virginia needs to continue to work on recalculating historic data (1950s harvest numbers).
* Adam will develop some options for weighting the various rivers data and submit for review.
* Eric Hilton will make a James River strawman indicator.
* Eric Hilton will submit 2011 and 2012 data for the York and 2012 data for the James Rivers to Nita
* Nita will update the current shad indicator on the CBP website with the 2011 and 2012 data (after she gets the York and James data)
* The American Shad Indicator Action Team will meet again in early summer (mid June). Nita will send a Doodle Poll in May.