## CBP Goal Implementation Team

## Enhanced Partnering, Leadership, and Management


## Meeting Agenda

##

**Date:** March 11th, 2014

**Time:** 1:00pm – 2:15pm

**Location:** Conference Call, Room 303 at CBPO

**Call-in:** (866)-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6>

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| **Members Roll Call:**

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| Greg Allen, EPA | Sarah Diebel, DOD | Jennifer Pauer, WV DEP |
| Greg Barranco, EPA | Matt Fleming, MD DNR | Marel Raub, CBC |
| Russ Baxter, VA DEQ | Mike Foreman, VA DCR, **Chair** | John Schneider, DE DNREC |
| Carin Bisland, EPA, **vice-Chair**  | Pat Gleason, EPA | Nita Sylvester, EPA  |
| Jessica Blackburn, ACB (CAC Liaison) | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA |
| Andy Zemba, PA DEP (Lori Moore PA rep) | Carl Hershner, VIMS | Tim Wilke, CBP/CRC  |
| Brian Burch, EPA | Jackie Lendrum, NY DEC | Mary Gattis, LGAC |
| Diane Davis, DC DOE | Lori Mackey, EPA | Tim Roberts, EPA |
| Kevin Debell, EPA | Michael Mason, EPA |  |

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| **Agenda Item** **and Desired Outcome** | Time | Background Docs, Notes, and Action Items |
| **Introductions & Discussion (Discussion Lead: Greg Allen)** | 1:00– 1:05 |  |
| **Update from PSC meeting (Discussion Leads: Carin Bisland & Greg Barranco)**Recap of 2/28/14 PSC meeting, and discuss GIT6’s role developing a 6-10 page conceptual document providing an outline for new program governance. | 1:05– 1:25 | * 2/28/14 *Draft* PSC Actions & Decisions.doc
* Draft Outline of Governance Conceptual Document
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| **Chesapeake Watershed Agreement Update (Discussion Leads: Carin Bisland & Greg Barranco)**Update on progress toward finalizing the new Chesapeake Watershed Agreement. Discuss current status of public comment period and determine GIT6’s role throughout public comment process including during the March public listening session.  | 1:25– 1:55 | * Draft Chesapeake Watershed Agreement – Public Format.pdf
* 3-13-14 MB Draft Agenda(v3).doc
* Process for Comment Review.pdf
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| **ChesapeakeStat Schedule Update (Discussion Leads: Doreen Vetter & Carin Bisland)**Update on proposed changes to schedule and process for re-design, including re-scheduling of March 12 Affinity Diagramming meeting. | 1:55– 2:00 |  |
| **Action Items, Next Meeting (Discussion Lead: Tim Wilke)** | 2:00– 2:15 | **Actions & Decisions summary:****Decision:** 1) Build off Carin’s governance outline (build out ideas, develop questions to issues) and add in PSC decisions and outline what the PSC has not addressed. Highlight any gaps. 2) Ask questions that will help us fill out the yellow highlighted sections in the governance outline. 3) Color coding will be used to differentiate between new ideas proposed by GIT vs. PSC governance decisions**Decision:** Add decision making section under each management body (MB, PSC, EC) listed in the outline**Decision:** Small governance subgroup will meet within next 2 weeks.**Action:** Smaller subgroup will be responsible to meet and further develop the governance outline before bringing a more refined outline back to GIT6. Final governance outline must be ready for April PSC meeting.**Action:** Doodle Poll will be sent to determine whether the small group will meet on March 25th or March 26th.**Action:** Carin will update Joe Gill & Frank Dawson about today’s actions & decisions. |