

**Milestones Workgroup Lessons Learned Feedback from the
2012-2013 and 2014-2015 Milestone Evaluation Process**

- For each of the following questions, please provide your honest feedback on the evaluation process noting what you think works well and where things can be improved. Please provide your suggestions for how EPA can improve this process in future years. For your reference the “Programmatic Milestone Template” is the Word document with the table where you list your programmatic milestones (attached), the “evaluation template” is the Word document format used for the draft and final evaluations (attached). Included is the schedule from this past evaluation.

1. Overall what aspects of the milestone evaluation process worked well?

2. What materials were most (or least) useful to you as EPA provided feedback on both the numeric and programmatic milestones? (e.g. Bar charts/tables/watermelon charts/draft evaluation template). Is there additional information you would like to see from EPA as part of our evaluation?

3. What aspects of the milestone evaluation process could be improved? Please provide recommendations for how to improve the process.

4. What suggestions do you have to improve communication of EPA’s feedback during the evaluation process? (More conference/video calls, face to face meetings to discuss comments, more frequent check ins via calls or e-mails, more checks ins with just staff level or more with managers)

5. If EPA were to modify our timeline for future evaluations, do you have recommendations on how to revise the timeline? This past round EPA tried to provide all of the information at once, which delayed jurisdictions in seeing the draft evaluation template. Do you prefer to get information piecemeal in order to receive feedback sooner? Do you have suggestions on improving the timing of our communication and feedback?

6. Is the programmatic milestones template the best way to develop and share milestones? Do you have recommendations on how to improve the template?

7. Is there a need/desire for follow up calls or e-mails once the final evaluation has been shared to better understand EPA’s final decisions?

8. Do you have suggestions on how the development, evaluation, implementation and oversight of 2-year milestones could better help your jurisdiction adaptively manage and address challenges associated with implementing your WIP and achieving the Partnership's water quality goals?

9. Any additional comments or feedback on the process, where possible please provide recommendations to improve the process in future years?