



CBP Biennial Strategy Review System: Next Steps: **ACTION ITEMS FROM JUNE 15 MB MEETING**

Management Board Presentation
Dave Goshorn, GIT 6 Chair
June 15, 2017

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Three Common Comments from May 11:

Role

Time

Support



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Three Common Comments from May 11:

Role

- ✓ Who is responsible for what?
- ✓ What is “our” role?
- ✓ How do we best perform our role?

Time

Support



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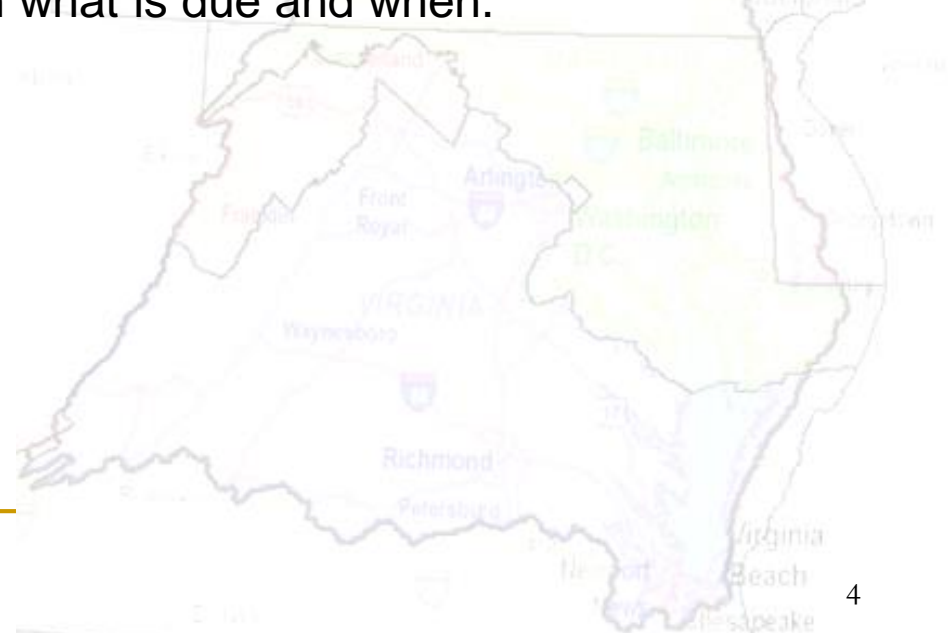
Role

- ✓ Who is responsible for what?
- ✓ What is “our” role?
- ✓ How do we best perform our role?

Time

- ✓ We need more time to perform our role.
- ✓ We need greater clarity on what is due and when.

Support





Three Common Comments from May 11:

Role

- ✓ Who is responsible for what?
- ✓ What is “our” role?
- ✓ How do we best perform our role?

Time

- ✓ We need more time to perform our role.
- ✓ We need greater clarity on what is due and when.

Support

- ✓ We need greater clarity and/or options in order to respond to recommended actions.
- ✓ Need more feedback and discussion in order to provide greater clarity and/or options on recommended actions.



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Solution #1:

For the Bay Program's Biennial Strategy Review System, identify

- Management Board as Lead Decision Maker and Problem Solver.
- GIT 6 as "Lead Systems Integrator".

MB DECISIONS:

- GIT 6 should be "Lead SRS Coordinator and Adviser to MB." Purpose is to facilitate the SRS process so MB can focus on receiving the information they need to make decisions.
- Change Governance Document accordingly.



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Solution #2:

Provide greater time for Management Board to review and respond to Outcome presentations and recommendations at Quarterly Progress Review meetings by:

- a) Conducting a Management Board webinar or conference call that identifies and explains the Outcome recommendations in advance of the Quarterly Progress Review meeting, **OR**
- b) Hold the Quarterly Progress Review meetings over a two day period, **OR**
- c) Spread the Quarterly Progress Review meetings over two monthly Management Board meetings, **OR**
- d) Other?



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Solution #2:

MB DECISIONS:

- Go forward with Option C (spread over 2 MB meetings).
- 1st meeting more focused on presentations, answering questions, discussion, and decisions making where possible.
- 2nd meeting focused on discussion and decisions on issues that require MB members to consult between meetings.
- GIT 6 will need to produce and distribute to MB a summary of 1st meeting 2 weeks prior to 2nd meeting.
- This will require revision of the SRS timeline graphic



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Solution #3:

Improve the pre-meeting timeline to include:

- Standing, scheduled opportunities to meet with GIT 6 and STAR for presentation review and feedback.
- Logic Tables and Questions provided to MB two weeks in advance of meeting.
- Powerpoints and consolidated recommendations provided to MB one week in advance of meeting.



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Solution #3:

MB DECISIONS:

- 1) Logic tables, 2) answers to questions, 3) powerpoints, and 4) “consolidated recommendations” should be provided to MB 2 weeks in advance of meeting.
- This will require that Outcome leads get logic tables, answers to questions, and powerpoints to GIT 6 at least 3 weeks in advance. This needs to be coordinated with STAR and GIT 6 meetings with Outcome groups.
- “Consolidated Recommendations” (need better title for this) refers to a summary of all Outcome leads recommendations with identification of cross-cutting items.



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Solution #4:

Improve the pre-meeting process and documentation to include:

- Increase specificity of recommended actions and/or options presented to MB.
- Identification and refinement of cross-cutting themes (i.e. recommendations from multiple Outcomes).
- Identification of active members, agencies, and organizations.
- Identification of individuals and/or agencies that MB members should consult with prior to Quarterly Progress Review meeting (if known).
- Increased collaboration and involvement of GIT Chairs.



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Solution #4:

MB DECISIONS:

- Agreement on all issues.
- All this information needs to be provided to MB 2 weeks in advance.
- Should cease using the phrase “ask”. Sometimes these are simply informational and sometimes they are recommendations. We should label appropriately.



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Solution #5:

Better incorporate financing considerations into the process, specifically:

1. *What are the sources of outside funding that could support this work?*
2. *How would those sources of financing work in concert with other financing mechanisms or sources of funding?, and*
3. *What metrics can be used to determine success?*

By either:

- Adding the above questions to the other 8 already addressed, OR
- Adding the above questions into the Logic Table, OR
- Having Outcomes meet with Budget & Finance Workgroup to discuss after Quarterly Progress Review meeting.



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Solution #5:

MB DECISIONS:

- “yes” to all 3. I.e. questions should be added to the other 8 in the Guide, questions should be considered when filling out logic table, and the Outcomes should be given the opportunity to meet with the B&F Workgroup after the Quarterly Progress Review meeting.
- We should work with Jim and Julie to refine how the questions worded and incorporated (make sure language is correct)



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Solution #6:

Improve the Quarterly Progress Review meeting process to include:

- Outcome presentation introduced by GIT Chair if possible.
- Ask each MB member to confirm their action items at the conclusion of the Quarterly Progress Review meeting.
- Consider incorporation of more structured, facilitated MB process (ex. red, yellow, green cards) at future Quarterly Progress Review meetings if other solutions are insufficient.

MB DECISIONS:

- “Yes” to all.



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Solution #7:

Allow a revised Logic Table (as per discussions and actions at Quarterly Progress Review Meeting) serve as the next 2-Year Workplan.

MB DECISIONS:

- “Yes” to refining the logic table to make it more user-friendly, but needs to stay consistent with original STAC intent.
- Should create a new group (SRS Small Group + others) to figure out how to do the above.
- Revised Workplan due back to MB in 90 days (from second MB meeting).
- ??? on if and how to incorporate this into next 2-year workplan.



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Thank You!

