

**Decision Framework Implementation Workgroup  
August 10, 2012 Meeting Summary/Action Items**

**ATTENDANCE:**

Carl Hershner	Tim Wilke	Nita Sylvester
Beth Zinecker	Mike Mason	Doreen Vetter
Carin Bisland		

**ACTION ITEMS**

GIT Mentors to provide 2 things to Carl (cc. Nita) no later than 8/23/12 (1 day prior to next DFIW mtg):

1. Characterize your GIT's remaining preliminary goal statements (goals that do not yet have DF documentation) and identify any flaws.
  - Use the goal statements included in the ppt slides developed by the GITs for the 8/2/12 MB mtg ([Attachment II.c GIT Goal Presentations](#))
  - Determine if it is a goal statement, a mission statement, or something else.
  - Characterize in relation to SMART (specific, measurable, attainable, realistic, and time-bound)
2. Assessment of your GIT's ability to complete, by Dec 2012, documentation of a first pass through the decision framework for their remaining preliminary goal statements.

**SUMMARY**

- Approved [7/27/12 meeting summary](#)
- Update on mtgs being convened by STAR to reinforce decision framework principles related to "Developing a Monitoring Program" and "Assessing Performance":
  - 8/8/12 mtg of the Brook Trout Indicator Action Team
  - Mtg TBD of the New "Shad" Indicator Action Team
  - 8/9/12 Joint mtg of Indicators Workgroup and Coordinators/Staffers Group
  - 8/23/12 Joint mtg of STAR and Coordinators/Staffers Group
- Discussed strategy for developing DF documentation for the remaining GIT Goals by the end of calendar year 2012.

**DETAILED MINUTES**

- Meeting summary from 7/27/12 DFIW approved unanimously.
- Nita – gave an update of how STAR is helping support the DFIW with the implementation of the Decision Framework. STAR has agreed to include GIT mentors from the DFIW in any action teams focused on developing indicators or monitoring/tracking programs.
- Nita – There are 2 newly formed STAR action teams. 1) Brook Trout Action Team and 2) American Shad Action Team.
- Nita – Fisheries GIT got some push back when they informed MB of plans to no longer update the shad indicator. GIT1 asked STAR to help develop a new metric that still applies to American Shad, but is also more widely applicable to fish passage, in order to relate to the Habitat GIT goal (Monitor populations of American shad, river herring, eel at 50% of new fish passage projects). A STAR Action Team is being assembled.

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- Nita – Bruce Vogt is working with Adam Davis to make sure there is representation from fisheries scientists on the action team.
- Carin – Other goals/indicators are performance driven. American Shad is not. It's not directly linked to anything in the Decision Framework right now other than a link to "Fish Passage".
- Carin – Perhaps the Action Teams can be used as a way to bridge the interests between fisheries and habitat GITs in regards to American Shad.
- Carl Hershner will be developing a presentation for August 23<sup>rd</sup> joint mtg of the Coordinators/Staffers Group and STAR related to STAR support to GITs as they implement the monitoring and performance assessment phases of the DF (in advance of the next DFIW meeting on August 24<sup>th</sup>).
- Carl – I think the DFIW should assess the preliminary goal statements again. The MB did not make any changes at the August 2<sup>nd</sup> meeting. We should review the list of preliminary goal statements and break them into (goal statements, mission statements, other)
- Carin – One thing Beth and I found was that the 3 slide PowerPoint presentations from the GITs at the August 2<sup>nd</sup> MB meeting displayed their goals in a different way. It overall was easier to understand and see the priorities of the goal team. The excel chart makes each goal look equal.
- Carl: Our mission is to do whatever we can to prod the GITs along with the implementation process. In 2 weeks we will have input on the goal statements, and where the priorities are within the GITs. We can also assist with developing long term strategies with the GITs. We also can characterize the preliminary goal statements and identify any flaws.
- Mike Mason: I noticed GIT 1 had over-arching goals and workgroup goals. Does the DFIW want to focus on just overarching goals, or just workgroup goals, or both?
- Carl: We need to focus on both. Ideally each GIT will develop an overarching goal along with several workgroup goals underneath.
- Carin: I encourage folks to look at the 3 slide PowerPoint's from the 8-2-12 MB meeting to get an idea of how the GIT's see their own goals and identify priorities.
- Carl: Ultimate goal of plugging everything through the DF by the end of 2012. We can't lose track of the big picture. Need to keep pushing GITs.
- Nita: Want to think about a strategy to accomplish this.
- Carl: Don't want to put the GITs in defensive positions. May need to develop straw-man proposals as was done by Scott and Greg for the Water Quality GIT.
- Carin: Several opportunities are coming up in the next few months for us to further promote the DF on various agendas for the different CBP partners.
  - Upcoming GIT Chairs mtg (possibly Sept 10 or 11)
  - We will continue the DF and goals discussion at the September 13<sup>th</sup> MB meeting.
  - CAC will also be discussing GIT goals on September 6-7 and will look into governance & potential new CBP agreement.
  - The next PSC date has not yet been set but will likely be in October. Will be meeting with new PSC chair on 8/15/12.
- Nita: Believes it would be beneficial for mentors to focus over the next month on helping their GITs document the factors affecting the achievement of their goals. Don't want CAC or PSC to determine

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goals for a potential new Bay agreement without a full understanding of the factors that will influence goal achievement.

- Carin: Believes one month is not enough time but agreed that this work would be helpful in advance of the October MB and PSC mtgs.
- The next DFIW meeting will be August 24<sup>th</sup>.