

Decision Framework Implementation Workgroup Face-to-Face Meeting

September 21, 2012, 10:00 am -2:00 pm

CBPO Conference Room **305A**

Call-in: DC #1 Conf Bridge (866)299-3188 code: 410-267-5731

Adobe Connect: <https://epa.connectsolutions.com/dfiw>

Meeting Materials Available at <http://www.chesapeakebay.net/calendar/event/18638/>

Purposes: Review our current status. Review and discuss some strawmen DFs. The objective is to have a concrete plan for moving the process forward expeditiously

Final Agenda:

10:00-12:00

- Welcome (*Carl*)
- Review our current status (*All*)
 - “How well have we done what has been undertaken so far?”
 - are the goals really SMART
 - are the factors comprehensively considered
 - are gaps effectively identified
 - are the strategies well described
 - is monitoring effectively planned (outputs, outcomes, uncertainty)
 - is performance assessment planned
 - “What can we do to move the entire process forward with the December objective in mind/”
- Review and discuss some strawmen DFs (*Carl, Pam*)
 - These are intended to be one possible tool in moving the process forward, and will need some vetting and input from the mentors.

12-12:30 Lunch (bring your own or purchase at nearby venue)

12:30-2:00

- Updates/Reports (relevant to our future work) from the following meetings:
 - CAC (9/6-7/12) (*Carl*)
 - MB (9/13/12) (*Carin*)
 - GIT Chairs (9/20/12) (*Greg*)
- Discuss next steps and action items for the DFIW (*All*)
- Discuss any input/requests/etc. we'd like to provide to STAR (mtg 9/27/12) related to their role to reinforce decision framework principles related to "Developing a Monitoring Program" and "Assessing Performance". (*All*)

Advanced Prep:

1. Review compilation of mentors' **Preliminary Goal Statement Characterizations** (and assessment of GIT's ability to document a first pass through the DF for remaining preliminary goal statements) available at the mtg webpage (<http://www.chesapeakebay.net/calendar/event/18638/>).
2. Mentors complete the **DF Status Analysis** for their GITs and return to Carl (w/ cc Nita) by COB 9/19/12 (note: this should not turn into a time consuming exercise; no one will be graded on this; we just want a short-hand way of letting the DFIW and GIT staff/coordinators know where we are). Nita will compile and post to mtg webpage on 9/20/12.
3. Carl and Pam to provide **Strawmen DFs** to Nita by COB 9/20/12 for posting to mtg webpage.