**ATTENDANCE**

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| Carl Hershner | Tim Wilke | Nita Sylvester  |
| Beth Zinecker | Pam Mason | Doreen Vetter |
| Anna Stuart |  |  |

**ACTIONS**

* By Nov 27th, please provide Carl comments on "[MB guidance 121116](http://www.chesapeakebay.net/channel_files/18803/mb_guidance_121116.docx)" (and "cc" Nita).
* By Nov 29th, please provide Pam comments on "[Applying the Decision Framework to the Habitat Goals\_ Nov15](http://www.chesapeakebay.net/channel_files/18803/applying_the_decision_framework_to_the_habitat_goals__nov15.docx)" (and "cc" Nita).
* Carin Bisland and Carl Hershner will continue to working with the Chesapeake Bay Journal.
* Tim will provide adaptive management examples from the National Oceanographic Partnership Program NOPP at the December 14th DFIW meeting.
* Nita Sylvester, Carin Bisland, and Greg Barranco will talk to Carl Hershner about an effective MB presentation format before the next DFIW meeting on December 14th

**SUMMARY**

* Meeting materials are available at <http://www.chesapeakebay.net/calendar/event/18803/> .
* The Adaptive Management poster developed for a conference in Tampa has been uploaded to the “Projects and Resources” section of the DFIW’s webpage (<http://www.chesapeakebay.net/groups/group/decision_framework_implementation_workgroup>).
* Carl asked for comments on the [MB guidance document](http://www.chesapeakebay.net/channel_files/18803/mb_guidance_121116.docx) he provided in advance of today’s mtg. After Carl incorporates comments, he and Carin are planning to send the document (in Dec) to select Management Board members (e.g. Frank, Ann, Nick) to ensure their understanding and to solicit their participation in using this to help guide future MB discussions. After receiving their feedback, the plan is to send it to the full MB (including GIT leadership) in prep for the Jan 10th MB mtg.
* Pam asked for comments on the [strawman DF documentation](http://www.chesapeakebay.net/channel_files/18803/applying_the_decision_framework_to_the_habitat_goals__nov15.docx) she developed for the Habitat GIT. She offers this as an example of the type of document to be developed for each GIT and needs your feedback before she goes too far down the path with developing docs for the other GITs.
* Carl provided update on his plans to re-engage STAC in enabling Adaptive Management, specifically related to assisting STAR/providing guidance in framing a monitoring strategy related to the “new” CBP goals; and establishing expectations for system response.
* Nita provided update from 11/14/12 Management Board mtg related to GIT 6 role in advising Management Board on alignment issues.
* Tim and Doreen discussed ongoing collaboration with other programs using adaptive management.
* The next DFIW conf. call will be Dec 14th (Nov 30th conf call cancelled)
* Target date of January 10th to present to the MB on all Decision Framework and Adaptive Management progress.

**DETAILED NOTES**

* Carl: Pam and I sent Nita the 2 documents (MB Guidance & Applying Decision Framework to Habitat Goals) as a follow up action from last meeting. Those documents were distributed this morning to all DFIW members.
* Carl: Trying to present the 1 pager to the MB to guide some of their discussions. Trying to create a tool to stimulate work within the DF process. Start that at the MB level.
* Carl: Also still trying to develop a strawman for the GITs to process as they continue to develop their overarching goals and workgroup task goals underneath those. Don’t want to be too presumptive. Need to walk a fine line.
* Pam: Currently developing management strategies in iterative steps. The management strategies are trying to reflect back on those factors.
* Nita: Carl it sounds like you need comments back sooner than later because you need to send to Nick + Jim earlier.
* Carl: Carin has talked to Carl at the Bay Journal. I’m still hoping to talk to him about what his interests are. We are slowly making progress. Greg Barranco also sent out his poster from the forum he attended.
* Nita: I have uploaded Greg Barranco’s folder to the “projects” tab under DFIW so it would be there for anyone who wants to access it.
* **Nita: At the 11-14-12meeting the MB decided/discussed GIT6 role with alignment issue. The action was that the PSC would be the decision making body in the alignment process and they will approve of any new goals, governance changes new agreement etc.**
* **Nita: The MB will enhance the roster/membership of GIT6 as GIT6 will be tasked with the majority of the development work to prepare various options to be presented to the PSC.**
* Carl: Upcoming STAC meeting in December is now shrunk down into 1 day meeting so it doesn’t overlap with PSC meeting. Now CAC and LGAC have stepped up and STAC is trying to see what they can contribute to this. We will have that discussion December 4th.
* Nita: It would be great for STAC to give some guidance to STAR and the GITs with the decision framework process. STAC will help give guidance to the program on the priority goals, and will help trying to develop monitoring strategies to help with those goals.
* Carl: What I’m really setting STAC up to do is the technical challenge of getting to the point of actually trying to enable adaptive management once you have identified a goal, strategy, and targets. Establishing the expectations you have for the system response is crucial for the commitment to engage in a true adaptive management effort. People usually flounder on the uncertainty. Recognizing the uncertainty is paramount to be successful with adaptive management. We can’t shy away from certainty.
* Carl: We will adaptively manage ourselves. Right now the challenge is to get STAC re-engaged in the process so they can play either role of mentor or assist actively with engagement and implementation.
* Doreen: In response to Action #9; the Long Island Sound Partnership is looking at developing an adaptive management strategy for their work and is seeking out input. They will be looking to us for help/ideas. This may not help now but I will try to see if they have any advice for us. Perhaps they can help offer a fresh outsider perspective that may aid with our efforts.