Governance Document

Chesapeake Bay Program

Outline draft 3/10/14

For GIT 6 Initial Conversation

1. Overview
	1. Section 117
	2. Partnership
	3. Agreement
2. General
	1. Organization (Chart)
	2. Meetings and conference calls
		1. Open to public (define)
		2. Public notification of meeting and agenda
		3. Advanced materials
		4. Decisions/actions from meeting – approval/availability
		5. Use of IT (videoconferencing, adobe connect, webinars, conference calls – special considerations related to accessibility to public??)
	3. Public Notification
		1. Web site maintenance
		2. Management Strategy involvement Placeholder for Comm Workgroup
	4. Goals/outcomes/management strategies (use slide from public presentation).
	5. The Process for
		1. Performance Assessment
		2. Program Evaluation
		3. Adaptive Management
		4. Placeholder for annual conference
	6. Decision-making – consensus/supermajority
	7. Chesapeake Bay Program Office
3. EC
	1. Mission
	2. Key functions and responsibilities
		1. Goals and
		2. General Program oversight
	3. Leadership and Membership
		1. Chair
		2. Members (USDA ?)
	4. Operations
		1. Annual meetings/attendance at meetings (Private meals and +1?)
		2. Staffing
4. PSC
	1. Mission
	2. Key functions and responsibilities
		1. Outcome revisions/additions
		2. Approval of governance document??
		3. Policy oversight, acting on behalf of the EC
		4. Ratify management strategies
	3. Leadership and Membership
		1. Chair
		2. Delegations
			1. Federal Delegation
	4. Operations
		1. Quarterly meetings/attendance at meetings (quorum?)
		2. Staffing
5. MB
	1. Mission
	2. Key functions and responsibilities
		1. Accepting management strategies as final (define)
		2. Performance and conditions reviews?
		3. GIT coordination, facilitation
	3. Leadership and Membership
		1. Chair
		2. One member from each signatory jurisdiction
		3. 5 members from the Federal agencies (Department level)
		4. Advisory committees (non voting?)
		5. GIT chairs (non voting)
	4. Operations
		1. Monthly meetings/conference calls? Quorum?
		2. Placeholder for special considerations related to decision-making for when supermajority may be used
		3. Staffing
6. GITs, STAR, and Workgroups
	1. Mission
	2. Key functions and responsibilities
		1. Development of management strategies
		2. Coordination across member agencies and groups
	3. Leadership and Membership
		1. Each participating signatory should be offered representation on the GIT and appropriate workgroups
		2. Flexibility as long as described??
		3. Stakeholders with “skin in the game” – define
		4. Chair/vice chair (2 year rotation?)
	4. Operations
		1. Meetings
			1. Defined by GITs
			2. Predictable/transparent/open
		2. Staffing
7. Advisory Committees
	1. CAC, LGAC, STAC bylaws by reference?
	2. Input into the development of and participation in management strategies