



Integrated Trends Analysis Team Web Publication Policy

Our top priority is to provide a forum in which individuals are willing to present and discuss relevant research and ideas, get feedback on early findings, and stimulate discussion, without waiting until their work is complete and ready for publication. To that end, we will leave the decision regarding what physical components of a presentation are made publicly available entirely to the presenter. To avoid accidentally distributing materials not intended for distribution, ITAT leadership and staff will not fulfill individual requests for meeting materials. Any materials made publicly available will be posted to the ITAT webpage. Anyone interested in additional information will be referred directly to the presenter.

This statement refers only to presentation materials. Participation in the meetings themselves is not restricted to a set list of people, and meeting dates, locations, call-in information, and agendas will be posted to the ITAT webpage.

Below are some guidelines to presenters for the meeting presentation and public posting process:

- Individual presenters are solely responsible for determining what, if any, components of their presentations they would like to post to the ITAT webpage.
- If your materials are in preliminary form and not ready for distribution, we suggest that you clearly label them as such on the materials that you present during the ITAT meeting/conference call (e.g. a “DRAFT” water mark, DRAFT – DO NOT DISTRIBUTE header, etc.)
- In support of the version of your presentation that you’ll be using for the ITAT meeting, please provide ITAT staff with a version or summary of your presentation that can be posted to the ITAT webpage. This may range from a single slide with a few sentences describing your presentation topic and providing your contact information, to a version in which some content is redacted, to the presentation in its entirety.

Again, ITAT meeting dates, locations, call-in information, and agendas will be posted to the ITAT webpage. The policy detailed above applies only to the dissemination of presentation materials.

We greatly value your interest and participation in the Integrated Trends Analysis Team. If you have any questions or concerns regarding this policy, please contact Jeni Keisman at jkeisman@usgs.gov.