

Proposed Revisions to CBP *Governance and Management Framework for the Chesapeake Bay Program Partnership: Management Board Roles and Responsibilities*

April 29, 2019

At its April 11, 2019 meeting, the members of the Management Board (MB) discussed changes to the *CBP Governance and Management Framework for the Chesapeake Bay Program Partnership (September 13, 2018 Version 3.0)* a.k.a. the “Governance Document” to clarify the role of the MB in the Partnership’s Strategy Review System (SRS). Based on those discussions, it is proposed that the following language will replace the “Management Board Roles and Responsibilities” currently found on page 9:

- Individual Management Board members:
 - Represent and speak for the Watershed Agreement signatory or federal agency that they represent. As such, MB members are expected to coordinate action on behalf of their entire signatory or federal agency and raise issues with their signatory or federal agency and the MB that affect implementation of the Watershed Agreement.
 - Make decisions at MB meetings on behalf of their signatory or federal agency on all issues for which appropriate decision documents have been posted on the MB website at least two weeks prior to the MB meeting.
 - When short-notice is required, work with the MB members to devise an acceptable and respectable path forward.
- The Management Board as a whole will:
 - Address implementation of all Watershed Agreement outcomes.
 - Review Management Strategies and Work Plans to ensure that actions are implemented and remain on track via the Biennial Strategy Review System and regular progress reports to the PSC. In this role, the MB is accountable for:
 - Ensuring that partnership efforts and resources are aligned effectively to ensure achievement of the Watershed Agreement Outcome, OR
 - Notifying the PSC of policy / implementation issues that require additional and coordinated leadership to meet the Watershed Agreement Outcome.
 - Accepting Management Strategies as complete.
 - Create, commission, and dissolve Goal Implementation Teams and Action Teams as needed to ensure effective implementation and oversight of Management Strategies and designate Goal Implementation Team Chairs/Co-Chairs and Action Team leads.
 - Frame issues and ensure that critical data, information, options and analyses are performed to support effective decisions by the PSC/EC.
 - Respond to Advisory Committee recommendations, in writing, within 90 days of receiving their reports, which may be extended an additional 30 days at the request of the MB Chair.