

RECOMMENDED  
GOVERNANCE DOCUMENT  
LANGUAGE FOR  
**FUTURE EC DIRECTIVES**

**Dave Goshorn, GIT6 Chair**

January 16, 2020

May 9, 2019  
PSC Meeting

**Decision:** The PSC decided that Executive Council (EC) directives must be signed before the EC meeting by all of the members of the EC (and not their designees).

## June 13, 2019 MB Meeting

**Issue**: Despite the PSC's decision at their May 9, 2019 meeting (above), there was no decision nor direction by the PSC on what the policy should be if all committed EC signatures are not received on a directive prior to the EC meeting. The MB, therefore, charged GIT 6 with developing Governance Document language to clarify the EC directive process and how to address signatures.

# **RECOMMENDED GOVERNANCE DOCUMENT LANGUAGE**

(Recommended by MB  
Jan. 16 for PSC Approval)

To appear in the  
“Process” portion of  
the Governance  
Document beginning  
on page 17.

## **Process for Issuance of Executive Council directives:**

EC directives specify the will of the EC on future actions that the Chesapeake Bay Program partnership should undertake. EC directives do not necessarily represent a commitment of resources by any individual EC member, but rather define the collective desire of the EC for work by the partnership.

Proposed EC directives are first submitted to MB for approval. If approved by the MB, the directive is then forwarded to the PSC for approval. The proposed directive must be received by the PSC at least 2 weeks in advance of the PSC meeting at which it will be discussed. After discussion, all PSC members will be polled for the record on a) their EC member’s position on issuance of the directive as per the CBP Consensus Continuum and, b) their EC member’s commitment to sign the directive no less than one month in advance of the EC meeting.

In all cases, EC member signatures only are permitted on EC directives. Designee signatures are not allowed.

## RECOMMENDED GOVERNANCE DOCUMENT LANGUAGE

If the PSC approves the directive **unanimously**:

- If at least seven of the nine EC member signatures have been obtained one month in advance of the EC meeting, the directive may still be issued at the EC meeting without all nine signatures. The missing signature(s) may be obtained either at the EC meeting or up to two months after the meeting. If the missing signature(s) are still not obtained two months after the EC meeting, the directive will be considered final and the unsigned signature lines will be struck from the document.
- If less than seven of the nine EC member signatures are obtained one month in advance of the EC meeting, the directive will **not** be issued.

## RECOMMENDED GOVERNANCE DOCUMENT LANGUAGE

If the PSC approves the directive ***without unanimity*** as per the Consensus Continuum (i.e. not all members support the directive, but no member “Holds” or “Stops” the directive) with a minimum of seven EC members willing to sign the directive, the directive may still move forward for signature by those members who support its issuance at the EC meeting. Signatures of all seven or eight EC members who agreed to sign it must be obtained one month in advance of the EC meeting or the directive is not issued.”