

**CBP Goal Implementation Team
Enhance Partnering, Leadership, and Management
Meeting Agenda**

Date: April 5, 2016

Time: 1:00pm – 3:00pm

Location: Conference Call, Room 303 at CBPO

Call-in: 866-299-3188

Code: 267-985-6222

Adobe Connect Link: <http://epawebconferencing.acms.com/git6/>



Members In Attendance:

Greg Allen, EPA	Kristen Fleming, MD DNR	Kristin Saunders, UMCES
Greg Barranco, EPA	Mike Foreman, VA DCR, Chair	John Schneider, DE DNREC
Russ Baxter, VA SNR	Mary Gattis, ACB (LGAC Liaison)	Ben Sears, NY DEC
Carin Bisland, EPA, vice-Chair	Kirk Havens, VIMS (STAC Liaison)	Doreen Vetter, EPA
Jessica Blackburn, ACB (CAC Liaison)	Carl Hershner, VIMS	Julie Winters, EPA
Bevin Buchheister, CBC	Nicole Lehmer, CRC	Kristen Wolf, PA DEP
Diane Davis, DC DOE	Jackie Lendrum, NY DEC	
Sarah Diebel, DOD	Reggie Parrish, EPA	
Andy Fellows, EFC/LLWG Chair	Jennifer Pauer, WV DEP	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Mike Foreman)	1:00-1:05	Summary of Action Items from February Meeting: <ul style="list-style-type: none"> ACTION: Complete Carin and Greg will develop a mailing list for the Budget and Finance Workgroup to solicit for members. The mission statement and time requirements of the WG and its members will be sent with the membership document ACTION: Complete Carin will send out the GIT 6 Chair and Vice Chair position descriptions to the GIT 6 group and the Management Board to solicit nominees. ACTION: Complete Mike or Carin will present at the Management Board during the Program Updates and speak on behalf of the position description
GIT 6 Chair and Vice-Chair Nominations (Discussion Lead: Carin Bisland) <i>Discussion who has been nominated to the Chair and Vice-Chair positions.</i>	1:05 – 1:15	

Independent Evaluator (Discussion Lead: Carin Bisland) <i>Discussion around how to support the development of three documents needed for next PSC on 5/26: Charge, Q&As, Description of needed expertise. Involvement by STAC and NFWF has been recommended.</i>	1:15 – 1:45	<u>Materials:</u> <ul style="list-style-type: none"> Independent Evaluator Options Paper Presentation from PSC meeting
Governance Document Revision Update (Discussion Lead: Greg Allen) <i>Review of what revisions will be coming up later in June and discussion around a call to Goal Team Chairs in June about what they wish to see revised.</i>	1:45 – 2:15	<u>Materials:</u> <ul style="list-style-type: none"> Governance document
Updates (Discussion Lead: Greg Allen and Carin Bisland) <ul style="list-style-type: none"> New Staffer starting May – Emily Freeman Call for B&F nominees Local Leadership Workgroup support project award made to Ecologix 	2:15- 2:40	
Action Items, Wrap-up, Next Meeting (Discussion Lead: Mike Foreman)	2:40- 2:45	<ul style="list-style-type: none"> Next Meeting: Tuesday, May 3rd 1pm-3pm