

**CBP Goal Implementation Team
Enhance Partnering, Leadership, and Management
Meeting Agenda**

Date: August 2, 2016

Time: 1:00pm – 3:00pm

Location: Conference Call, Fish Shack at CBPO

Call-in: 866-299-3188

Code: 410-267-5731

Adobe Connect Link: <http://epawebconferencing.acms.com/git6/>



Members In Attendance:

Greg Allen, EPA	Mike Foreman, VA DCR	Reggie Parrish, EPA
Greg Barranco, EPA	Laura Free, EPA	Jennifer Pauer, WV DEP
Russ Baxter, VA SNR	Emily Freeman, CRC	Kristin Saunders, UMCES
Carin Bisland, EPA, Vice-Chair	Mary Gattis, ACB (LGAC Liaison)	John Schneider, DE DNREC
Jessica Blackburn, ACB (CAC Liaison)	David Goshorn, MD DNR, Chair	Ben Sears, NY DEC
Bevin Buchheister, CBC	Kirk Havens, VIMS (STAC Liaison)	Doreen Vetter, EPA
Diane Davis, DC DOE	Carl Hershner, VIMS	Julie Winters, EPA
Sarah Diebel, DOD	Nicki Kasi, PA DEP	Kristen Wolf, PA DEP
Andy Fellows, UMD EFC/LLWG Chair	Nicole Lehmer, CRC	
Kristen Fleming, MD DNR	Jackie Lendrum, NY DEC	
Rachel Felver, Alliance	Dan Nees, UMD EFC/BFWG Chair	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dave Goshorn)	1:00 – 1:10	<p>Summary of Action Items from July Meeting:</p> <ul style="list-style-type: none"> ACTION: By August 2, 2016, develop workflow options and illustration and draft details for each option to bring to reality the biennial cycle in the Watershed Agreement. Recommend to the Management Board (at July 14, 2016 meeting) that GIT6 and the <i>ChesapeakeDecisions</i> Project Team will co-lead this process (Carin Bisland, Dave Goshorn). <i>In progress. See agenda item below.</i> ACTION: Send the full 2015 GIT Funding Ecologix proposal, GIT6 mission, and Local Leadership Workgroup mission out to GIT6 members. Use this information to decide whether to move forward with LLWG proposal for 2016 GIT Funding (Reggie Parrish, Andy Fellows, Greg Allen). <i>In progress. See agenda item below.</i> ACTION: Draft a GIT Funding proposal for “Bay 101” video (Greg Allen, Emily Freeman). Bevin Buchheister will send information from the 2015 Environmental

		<p>Leadership Strategies Local Leadership Report, and Kristen Fleming will collect information on the Environmental Finance Center's MOST videos to aid in this proposal formulation. Complete.</p> <ul style="list-style-type: none"> ACTION: Look at ways to manage distribution/email lists more effectively, such as using listservs or something similar (<i>Carin Bisland, Emily Freeman</i>). In progress. ACTION: Draft a timeline to outline the Governance Document revision process (<i>Carin Bisland</i>). In progress.
<p>GIT Funding Proposals (Discussion Lead: Greg Allen) <i>Decision needed on whether to advance the two projects proposals currently in draft. Local (Elected) Officials Watershed Education Program Coordination: review updates on the FY2015 Local Leadership GIT Funding Proposal (Ecologix) from the July 27, 2016 Local Leadership Workgroup meeting. Bay 101 Video: review information on the cost of producing videos. Need to prioritize proposals if both are advanced.</i></p>	1:10 – 2:00	<p>Materials</p> <ul style="list-style-type: none"> Local (Elected) Officials Watershed Education Program Coordination proposal Watershed Education Program Project Concept and Considerations Bay 101 Video(s) proposal Bay 101 Concept & Coordination with CBP Video Products
<p>Biennial Workflow/Operational Plan (DRAFT) (Discussion Lead: Kristin Saunders) <i>Discuss the use of an operational plan to create a consistent timeline around the Management Strategy Biennial Review process.</i></p>	2:00 – 2:30	<p>Materials</p> <ul style="list-style-type: none"> Workflow Operational Plan (DRAFT)
<p>Governance Document (Discussion Lead: Carin Bisland, Emily Freeman) <i>Draft recommendations to present to the MB on one to three of the suggested revisions to the Governance Document.</i></p>	2:30 – 2:50	<p>Materials</p> <ul style="list-style-type: none"> Governance Document Log of Revisions (DRAFT)
<p>Updates</p> <ul style="list-style-type: none"> Face-to-Face meeting plan Independent Evaluator Charge Local Leadership Workgroup meeting, 7/27/16 Budget and Finance Workgroup meeting, 7/27/16 	2:50 – 2:55	
<p>Action Items, Wrap-up, Next Meeting (Discussion Lead: Dave Goshorn, Emily Freeman)</p>	2:55 – 3:00	<ul style="list-style-type: none"> Next Meeting: Tuesday, September 6th, 1pm-3pm