

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda**

Date: June 1, 2016

Time: 10:00am – 12:00pm

Location: Conference Call, NPS Large Conf. Room

Call-in: 866-299-3188

Code: 410-267-5731

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members In Attendance:

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| Greg Allen, EPA | Amy Handen, NPS |
| Kate Baker, Chesapeake Conservancy | Nicki Kasi, PA DEP |
| Jamie Baxter, CB Funders Network | Nicole Lehmer, CRC |
| Elliott Campbell, MD DNR | Paul Marchetti, PA IIA Pennvest |
| Jana Davis, Chesapeake Bay Trust | Dan Nees, UMD Environmental Finance Center |
| Sarah Diebel, DOD | Jake Reilly, NFWF |
| Jim Edward, EPA | Julie Winters, EPA |
| Emily Freeman, CRC | |

| Agenda Item, Discussion Lead and Desired Outcome | Time | Materials, Notes, and Action Items |
|---|---------------|---|
| Introductions (Discussion Lead: Greg Allen) <i>An introduction of each member of the workgroup and their interest/background in budget & finance. Start discussing process to select Chair.</i> | 10:00-10:15 | |
| Overview of Charge to the Workgroup (Discussion Lead: Greg Allen) <i>A summary of tasks and responsibilities of the workgroup.</i> | 10:15 – 10:45 | <u>Materials:</u> <ul style="list-style-type: none"> Budget & Finance workgroup membership and launch plan |
| Assisting GITs (Discussion Lead: Greg Allen) <i>Discussion around how to organize information regarding resources, gaps, and opportunities for alignment to assist GITs and other CBP partners.</i> | 10:45 – 11:15 | <u>Materials:</u> <ul style="list-style-type: none"> Example work plan, management strategy All work plans available at http://www.chesapeakebay.net/managementstrategies Chesapeake Watershed Agreement List of GIT projects FY 14 and 15 EPA funding |

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|---|---------------|---|
| Chesapeake Bay Accountability and Recovery Act (CBARA) (Discussion Lead: Jim Edward) <i>Discussion around how to support partnership needs through requests for budget and funding information.</i> | 11:15 – 11:45 | <u>Materials:</u> <ul style="list-style-type: none"> • Chesapeake Bay Accountability and Recovery Act |
| Action Items, Wrap-up, Next Steps (Discussion Lead: Greg Allen, Emily Freeman) <i>Establish steps for selecting Chair and Vice-Chair, next steps, action items and next agenda.</i> | 11:45-12:00 | <ul style="list-style-type: none"> • Next Meeting: Proposed June 22, 1-3 pm |