

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda**

Date: October 20, 2016

Time: 1:00pm – 3:00pm

Location: CBPO, Room 305A

Call-in: 866-299-3188

Code: 410-267-5731

Meeting Website: <http://www.chesapeakebay.net/calendar/event/23872/>

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members In Attendance:

Greg Allen, EPA	Amy Handen, NPS
Kate Baker, Chesapeake Conservancy	Nicki Kasi, PA DEP
Greg Barranco, EPA	Nicole Lehmer, CRC
Russ Baxter, VA Office of Natural Resources	Paul Marchetti, PA IIA Pennvest
Jamie Baxter, Chesapeake Bay Funders Network	Dan Nees, UMD Environmental Finance Center, Chair
Sheila Besse, DC DOEE	Jake Reilly, NFWF
Jessica Blackburn, Alliance/CAC	Kristin Saunders, UMCES
Dr. Elliott Campbell, MD DNR	Julie Winters, EPA, Coordinator
Jana Davis, Chesapeake Bay Trust	
Sarah Diebel, DoD	
Jim Edward, EPA, Vice-Chair	
Emily Freeman, CRC	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00-1:10	Summary of Action Items from September 2016 Meeting: <ul style="list-style-type: none"> ACTION: Add the “overarching recommendation” of establishing a Finance Advisory Board to the Symposium one-pager. (<i>Jim Edward</i>) Complete. ACTION: Form small team with workgroup members and set meetings to develop workplans and timeframes in the “EFC Report Response Next Steps” process. (<i>Jim Edward, Julie Winters, Emily Freeman, Greg Allen, Elliot Campbell, Lisa Wainger, Diane Davis, Russ Baxter; and will solicit for other members.</i>) In Progress. ACTION: Draft a funding communication product/newsletter and bring back to workgroup. (<i>Emily Freeman, Greg Allen</i>)

		<ul style="list-style-type: none"> ACTION: The workplan small group will expand the process to define each item in 2.B.i-iii in the 2016-2017 workplan, and present to the workgroup at the October meeting. Workgroup Chair will reach out to members to form a small group. (<i>Dan Nees</i>)
Environmental Finance Symposium Report Response (Discussion Lead: Jim Edward) <i>Review response letter to EFC; small group “Charge” and membership; and proposed path forward. These topics will be reviewed by the Management Board on October 13, 2016, and will be presented to the Principal’s Staff Committee on October 26, 2016.</i>	1:10 – 1:40	Materials: <ul style="list-style-type: none"> Charge to Environmental Finance Symposium Report Action Team EFC Report Recommendations Matrix (Draft) (<i>Mary Gattis, LGAC</i>)
Workplan Development (Discussion Lead: Dan Nees, Julie Winters) <i>Review the drafted guidance in items 2.b.i-iii of the 2016-2017 workplan, and expand if necessary. Use this guidance to begin developing a process to identify topics that the workgroup would like to be engaged in, both internally and externally.</i>	1:40 – 2:30	Materials: <ul style="list-style-type: none"> 2016-2017 Budget and Finance Workgroup Workplan (Draft)
Updates and Announcements <ol style="list-style-type: none"> Final EFC Report on financial incentives for conservation on agricultural lands CBARA OMB Budget Report to Congress analysis 	2:30 – 2:50	Materials <ul style="list-style-type: none"> Financial Incentives for Water Quality Protection and Restoration on Agricultural Lands in Pennsylvania
Action Items, Wrap-up, Next Steps (Discussion Lead: Dan Nees, Emily Freeman) <i>A review of next steps, actions items and decisions.</i>	2:50 – 3:00	<ul style="list-style-type: none"> Next Meeting: November 16, 1-3 pm