



Clean Water Goal Team (CWGT) Office Hours

Tuesday, May 12th, 2026
1:00 – 2:30 PM

[Join the meeting via Microsoft Teams](#)

Meeting ID: 284 878 477 413 62 **Passcode:** Jt9wk2vZ
Call: +1 202-991-0477 **Conference ID:** 746 126 738#

[Visit the meeting webpage for meeting materials and additional information.](#)

[Announcements & Reminders \(CTRL + click to jump ahead within document\)](#)

This meeting may be recorded for internal use only to assure the accuracy of meeting notes. To turn on closed captioning, click on the three ellipses (More actions), then click on “Turn on live captions” (preview). To request accommodations, please contact Petra Baldwin at baldwin.petra@epa.gov.

Please read the following information carefully, as our meeting policies have changed:

- All meeting attendees' cameras and microphones will be muted at the start of the meeting.
- To request access to the microphone and camera, all meeting participants will be required to use the raised hand feature on Teams. Once access has been granted by the meeting organizer, you will then be allowed to unmute your mic and turn on your camera. Unless instructed otherwise, once a participant has microphone or camera access, they will have this permission for the remainder of the meeting.
- Access to chat will be provided as well. Should it be necessary, the Q&A feature on Teams will be utilized to field participant questions.

Compromised Meeting Plan: If the meeting's privacy is compromised, the meeting staffer and coordinator will send an email to all members, alternates, staffers, coordinators, and interested parties. Within the email, you will find a new meeting link, instructions on sharing this information with external partners, and any necessary adjustments to the meeting schedule. Please do NOT share this information publicly or post it to the Chesapeakebay.net webpage.

Purpose: This is an optional Office Hours Session for the Clean Water Goal Team (CWGT) primarily to discuss structure and governance including the CWGT Workgroup Assessment to aid towards an approved structure at the May 18th WQGIT/CWGT meeting. There will also be opportunity for questions and discussion on other priority topics as time allows.

Ground Rules and Expectations:

- These “office hours” are for informational purposes and will not be decisional. If discussion leads to requests for, or interest in, a subsequent decision, it will be added to the agenda for the next monthly Goal Team meeting.
- The timing listed below is flexible, and the duration of these sessions will depend on participation. We will end early if attendance or engagement is low.

Agenda**I. Welcome and Updates****(1:00 – 1:05 PM)**

Lee and Greg will provide brief updates on any progress since the April 27th WQGIT/CWGT meeting and give an overview of the purpose of today’s Office Hours.

Lead: Lee McDonnell and Greg Sandi, CWGT Co-Chairs

II. CWGT Workgroup Assessment Discussion**(1:05 – 1:50 PM)**

Time is reserved for questions and discussion about structure, governance and the CWGT Workgroup Assessment ahead of the decision set for the May 18th meeting.

Requested Action: Informational.

Lead: Lee McDonnell and Greg Sandi, CWGT Co-Chairs

III. Additional Topic Discussion**(1:50 – 2:30 PM)**

Questions and discussion on the below or additional topics raised by participants as time allows. Note there is another Office Hours scheduled for June 9th to cover topics and questions we don’t get to at this session.

- Management Strategy Development
- Upcoming CWGT Decisions
- Other Topics

Requested Action: Informational.

Lead: Lee McDonnell and Greg Sandi, CWGT Co-Chairs

IV. Adjourn**(2:30 PM)**