

## Community Resilience Pre-Meeting Briefing: Community-Centric Adaptation Planning Steps

### Step 1: Initial Assessment: Research Climate Change-Related Risks & Impacts, and Assess Current Vulnerabilities

*Research current and future vulnerabilities, risks and impacts, and assess current programs. Consider predicted changes in the frequency, severity and extent of each risk. Also determine the sequence of impacts. Engage the community to ensure their input.*

### Step 2: Community Engagement to Establish Priorities and Timeline

*Inform the public of the results of the vulnerability & risk assessments, get their feedback, and revise accordingly. Engage the full community to determine their “tipping points” for pursuing adaptation measures, the timeline for responses/adaptations, and their priorities for responses.*



### Step 3: Strategy Development: Evaluate Options for Each Adaptation Planning Area

*Assess options available to address the locality’s current and predicted risks & vulnerabilities, taking into account the community’s priorities and “tipping points”. Develop strategies to address each Adaptation Planning Area, and associated costs. Include short and long-term goal setting and success metrics. Prioritized strategies should include a focus on specific locations and risks. Strategy may include key partners, alliances and collaborations needed to accomplish the work.*

### Step 4: Detailed Planning: Develop Adaptation Action Plan

*Develop a detailed plan with a timeline and costs for implementing the strategies. The time horizon should align with the comprehensive plan update cycle and also have a longer-term component. The Plan should identify specific actions to be taken along with the resource needs and the timing, and any dependencies among those actions. The Plan should be developed so that it can be easily integrated into the locality’s comprehensive & capital improvement plans and budget.*

### Step 5: Funding: Select and Seek Funding Sources

*Develop a comprehensive listing of all potential funding & financing sources. Match funding to specific actions to be taken, and then secure funding on the needed timeline. This section should estimate potential funding levels and compare back to cost estimates for specific strategies.*

### Step 6: Plan Implementation

*Obtain approval of governing board, and set timeline for revisiting the plan. Develop strategy for publicizing the plan and assign sufficient staff to interact with the public and to track necessary changes that come to light.*

### Step 7: Plan Evaluation and Adjustment

*Track plan performance against metrics and success criteria. Adjust as necessary due to changed conditions or failed funding efforts, and seek replacement funding as needed. Revise plan timeline as necessary. Re-engage community regarding any evolving priorities or timelines.*