## 

## Federal Facilities Workgroup

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**Date:** March 8, 2016

**Time:** 10:00 A.M. – 12:00 P.M.

**Location:** Conference Call, Room 305A

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <http://epawebconferencing.acms.com/FFWG/>

**Meeting Webpage:** <http://www.chesapeakebay.net/calendar/event/23396/>

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| **Members:**   |  |  |  |  | | --- | --- | --- | --- | | Greg Allen, EPA | James Davis-Martin, VDEQ | Karla Hill, USACE | Jason Rinker, USACE | | Amy Alton | Liz Dawson, FWS | Marty Hurd, DOEE | Katrina Scarpato, GSA | | Katherine Antos, EPA | Sarah Diebel, DOD | Dana Jackson, USDA | Michael Schuster, USACE | | Tom Bailey, USDA-USFS | Shannon Easton, GSA | Ramon Jordan, USDA | Kevin Shao, Army | | Kevin Bald, DOC-NIST | Jim Edward, EPA | Vaso Karanikolis, USACE | Robin Snyder, GSA | | Bob Blama, USACE | Kathleen Ennen, GSA | Jack Lady, Army | Michelle Spofford, Smithsonian | | Mike Blackmon, NIST | Andy Fitch, USGS | Nicole Lehmer, CRC | Ted Tesler, PADEP | | Will Bullard, Navy | Kelly Gable, EPA | Lori Levine, NASA | Renee Thompson, USGS | | Joel Campbell, USGS | Lia Gaizick, ARNG | Jeanette Mar, DOT | Patrick Timm, Army | | Heather Cisar, USACE | Jeffrey Goodman, USDA | Dennis McMenamin, DHS | Ann Trowbridge, Smithsonian | | Jay Collert, USDHHS-FDA | Bucky Green, EPA | Gina Noel, GSA | Peter Van Dyke, NASA | | Cary Coppock, USDA | John Guiel, FWS | Marian Norris, NPS | Scott Vandergrift, USDA-USFS | | David Cotnoir, Navy | Doug Helmann, AOC | Elisa Ortiz. DOD | Myles Vaughan, GSA | | Dinorah Dalmasy, MDE | Roselle Henn, USACE | Roberta Person, DOD | Jeff White, MDE |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Materials, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Sarah Diebel, DOD) | 10:00-10:05 | **Summary of Action Items from February Meeting:** The following action items will also be addressed in this month’s meeting agenda:   * **Action:** An email will be sent to the other GSA regions requesting information in regards to the Programmatic Two-Year Milestones and BMP Planning. Completed * **Action:** Keep working on the table. If you submitted information, send an email to Nicole Lehmer ([Lehmer.nicole@epa.gov](mailto:Lehmer.nicole@epa.gov)) and Greg Allen ([allen.greg@epa.gov](mailto:allen.greg@epa.gov)) letting them know that your boxes on the table should be shaded green. On going * **Action:** James Davis-Martin will show the group the data upload tool. A more detailed discussion surrounding the tool will be on an upcoming meeting or during a training webinar for those interested in attending. Postponed until July * **Action:** Anybody who has updated GIS data, please submit it to Renee Thompson ([rthompso@chesapeakebay.net](mailto:rthompso@chesapeakebay.net)). Greg Allen will send out an email to those in need of help for GIS. If you need assistance with GIS, the CBPO will try to help. On going * **Action:** Sarah will outline the option for the 2017 WIP 3 process and create bullet points based on the discussion. Completed * **Action:** The meeting webpage will be included on the meeting agendas. Completed |
| **Review of open data requests - 2016/ 2017 Two Year Milestone Submittals and 2014/2015 Progress Reporting Completion Table, Use of BayFAST** (Discussion Lead: Greg Allen, EPA) | 10:05-10:40 | * **Materials:**   + 2016-2017 Federal Programmatic Milestones   + 2014-2015 Progress Reporting Table |
| **Federal Data Layer Revision – Update on Process Options** (Discussion Lead: Andy Fitch, USGS and Peter Claggett, USGS)  *Overview of the written expectations of the tool and agencies. Expectations will include the combination of GIS files and written format and what data is requested.* | 10:40-11:15 | * **Materials:**   + Proposed approach with expectations and timeline |
| **2017 WIP 3** (Discussion Lead:Sarah Diebel, DOD)  *Brainstorming session to identify mechanisms for Federal Facilities’ participation in development of Phase III WIPs.* | 11:15-11:55 | * **Materials:**   + Options Paper with pros and cons |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Greg Allen, EPA) | 11:55-12:00 | * **Looking Ahead** * Discussion of items to be included on next month’s agenda. Request for ideas. * **Next Meeting:**   + Next meeting will be Tuesday April 12th, 10 a.m. – 12 p.m. |