## CBP Goal Implementation Team

## Enhanced Partnering, Leadership, and Management



## Meeting Agenda

## 

**Date:** February 20th, 2012

**Time:** 3:00pm-4:00pm

**Location:** Conference Call, Room 303 at CBPO

**Call-in:** (866)-299-3188

**Code:** 267-5715

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6>

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| **Members Roll Call:**   |  |  |  | | --- | --- | --- | | Beth Zinecker, USGS | Jennifer Pauer, WV DEP | Mike Foreman, VA DCR, **Chair** | | Brian Burch, EPA | Jessica Blackburn, ACB (CAC Liaison) | Nita Sylvester, EPA | | Carin Bisland, EPA, **vice-Chair** | John Schneider, DE DNREC | Pat Buckley, PA DEP | | Carl, Hershner, VIMS | Kevin Debell, EPA | Pat Gleason, EPA | | Diane Davis, DC DOE | Kirk Havins, VIMS (STAC Liaison) | Russ Baxter, VA DEQ | | Doreen Vetter, EPA | Lori Mackey, EPA | Sarah Diebel, DOD | | Greg Allen, EPA | Marel Raub, CBC | Tim Wilke, CBP/CRC | | Greg Barranco, EPA | Maryland Representative? |  | | Jackie Lendrum / Ben Sears, NY DEC | Michael Mason, EPA |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item** **and Desired Outcome** | Time | Background Docs, Notes, and Action Items |
| **Introductions (Discussion Lead: Greg Allen)** | 3:00 – 3:05 |  |
| **Use of facilitator interview data (Discussion Lead: Greg Allen)**   * Discuss proposed use of anonymous interview data in presentation to MB. | 3:05 – 3:15 | CBP Interview Themes.ppt |
| **Review edits to options document (Discussion Lead: Greg Allen)**   * Review updated document to ensure edits accurately reflect GIT member feedback. Receive final approval from GIT to use revised document at MB meeting. | 3:15 – 3:35 | Goals\_Governance\_v2.doc |
| **Final MB Meeting Preparations & Briefings (Discussion Lead: Carin Bisland)**  Encourage GIT members to brief their MB members on the presentation to enhance discussion at MB meeting. Determine what needs to be done to be sure each MB representative is clear on what will be presented 2/27.  Identify if there are any options that create conflicts and discuss how to handle that. | 3:35 – 3:55 |  |
| **Development of GIT 6 outcomes (Discussion Lead: Carin Bisland)**  Review the updated goals and outcomes document for all Goal Teams. Determine what outcomes should be listed for GIT6. | 3:55 – 4:00 | CBP Goals\_Outcomes.doc |
| **Action Items, Wrap-up, Next Meeting (Discussion Lead: Greg Allen)**  Discuss date and time for dry run presentation early next week. Monday as most likely date. | 4:00 – 4:05 |  |