## CBP Goal Implementation Team

## Enhanced Partnering, Leadership, and Management

## Meeting Agenda

## 

**Date:** January 6, 2015

**Time:** 10:00am-12:00pm

**Location:** Conference Call, Room 305A at CBPO

**Call-in:** 866-299-3188

**Code:** 267-985-6222

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6/>

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| **Members In Attendance:**   |  |  |  | | --- | --- | --- | | Greg Allen, EPA | Matt Fleming, MD DNR | Tim Roberts, EPA | | Greg Barranco, EPA | Mike Foreman, VA DCR, **Chair** | John Schneider, DE DNREC | | Russ Baxter, VA SNR | Mary Gattis, ACB (LGAC Liaison) | Ben Sears, NY DEC | | Carin Bisland, EPA, **vice-Chair** | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA | | Jessica Blackburn, ACB (CAC Liaison) | Carl Hershner, VIMS | Samantha Watterson, CRC | | Bevin Buchheister, CBC | Jackie Lendrum, NY DEC | Kristen Wolf, PA DEP | | Diane Davis, DC DOE | Mike Mason, EPA | Andy Zemba, PA DEP | | Kevin Debell, EPA | Reggie Parrish, EPA |  | | Sarah Diebel, DOD | Jennifer Pauer, WV DEP |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Background Docs, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Mike Foreman) | 10:00-10:05 | Summary of Action Items from December Meeting:   * **In Progress:** GIT 6 will provide recommendations for changes to GD on the issues that were recorded in the revisions log. A small workgroup will be formed to address the Governance Document for decision making and membership issues and develop options for MB. Volunteers for the workgroup: Carin Bisland, Greg Allen, Bevin Buchheister, Mary Gattis, Jessica Blackburn, and Mike Foreman. * **Incomplete:** After the management strategies are completed, we will ask the coordinators and staffers to review their current governance documents/charters to determine if there are any areas in which they do not line up with the CBP governance document. * **Incomplete:** Kevin will revise the Finance and Budget Workgroup proposal document based on the discussion at our last meeting, and will distribute this for another review by GIT 6 by Dec. 19. |
| **Formation of the Governance Document Action Team** (Discussion Lead: Greg Allen)   * Discussion of the workgroup Action Team formation. * Discussion of a process for developing revisions. | 10:05-10:35 | * Governance Document Log of Revisions and Actions |
| **Local Leadership Management Strategy Updates** (Discussion Lead: Reggie Parrish)   * Status update on planned steps for drafting the management strategy. | 10:35-11:05 | * Current draft Local Leadership Management Strategy |
| **Chesapeake Accountability and Recovery Act Update** (Discussion Lead: Kevin DeBell)   * Discussion of the implications of the recently passed law including the independent evaluator and budget issues. | 11:05-11:35 | * <https://www.congress.gov/bill/113th-congress/senate-bill/1000> * Summary of the bill |
| **Management Board Retreat** (Discussion Lead: Greg Barranco)   * Overview of 2-day January Management Board Retreat * Update on status of MS initial drafts | 11:35-11:50 |  |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Mike Foreman) | 11:50-12:00 |  |