## CBP Goal Implementation Team

## Enhance Partnering, Leadership, and Management

## Meeting Agenda

## 

**Date:** June 3, 2015

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, Room 303 at CBPO

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <https://epa.connectsolutions.com/git6/>

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| **Members In Attendance:**   |  |  |  | | --- | --- | --- | | Greg Allen, EPA | Matt Fleming, MD DNR | John Schneider, DE DNREC | | Greg Barranco, EPA | Mike Foreman, VA DCR, **Chair** | Ben Sears, NY DEC | | Russ Baxter, VA SNR | Mary Gattis, ACB (LGAC Liaison) | Phillip Stafford, MD DNR | | Carin Bisland, EPA, **vice-Chair** | Kirk Havens, VIMS (STAC Liaison) | Doreen Vetter, EPA | | Jessica Blackburn, ACB (CAC Liaison) | Carl Hershner, VIMS | Samantha Watterson, CRC | | Bevin Buchheister, CBC | Jackie Lendrum, NY DEC | Julie Winters, EPA | | Diane Davis, DC DOE | Reggie Parrish, EPA | Kristen Wolf, PA DEP | | Kevin Debell, EPA | Jennifer Pauer, WV DEP | Andy Zemba, PA DEP | | Sarah Diebel, DOD | Tim Roberts, EPA |  |  |  |  |  | | --- | --- | --- | |  |  |  | | | | |  |  |
| **Agenda Item,** **Discussion Lead and Desired Outcome** | **Time** | **Background Docs, Notes, and Action Items** |
| **Introductions** (Discussion Lead: Mike Foreman) | 1:00-1:05 | **Summary of Action Items from May Meeting:**   * **Complete:** A list of potential topics for the face-to-face meeting will be sent to the GIT for feedback. * **Complete:** A poll will be sent to GIT6 members for available dates for the face-to-face. |
| **Continued Discussion of Governance Document Updates** (Discussion Lead: Carin Bisland)   * Update on remaining issues on the Governance Document that were resolved at the Management Board and PSC Meetings. * Discussion of next steps moving forward:   + Making the necessary edits to the Governance Document.   + Request for GIT6 members to review document for editorial improvements   + Coordinating with GITs to link all charters/governance documents.   + Opportunities to support GITs. | 1:05-1:35 | * Governance Document Revision in Progress * Summary of Issues and Resolutions |
| **Face to Face Meeting Planning** (Discussion Lead: Mike Foreman)   * Discussion of objectives and possible agenda items for face to face meeting in late summer 2015. * Location. | 1:35-1:55 |  |
| **Local Leadership Management Strategy and Workplan Update** (Discussion Lead: Reggie Parrish)   * Update on the comments received during the public comment period. * Planning for the drafting of the workplan. * Update on the Local Leadership Synthesis Project. | 1:55-2:25 | * Local Leadership MS CLEAN * Local Leadership MS REDLINE * Summary of comments made on the Local Leadership Management Strategy * MS Timeline * Timeline for Workplan Release * Workplan Template |
| **ChesapeakeStat Discovery Process Results** (Discussion Lead: Doreen Vetter)   * Presentation of results from discovery process. | 2:25-2:45 |  |
| **Updates** (Discussion Lead: Greg Allen and Carin Bisland)   * CBP Performance Assessment brainstorm meeting on May 20 – to be rescheduled * Independent Evaluator/Chesapeake Bay Accountability Act * Budget/Finance Workgroup * FY15 GIT Support award | 2:45-2:55 |  |
| **Action Items, Wrap-up, Next Meeting** (Discussion Lead: Mike Foreman) | 2:55-3:00 | * **Next Meeting:** Tuesday, July 7, 1pm-3pm. |