

Local Leadership Workgroup Quarterly Meeting

Fall 2020

Meeting Agenda



Date: November 18, 2020

Time: 10:00 am - 12:00 pm

Location: Conference Call via Webex

Meeting number: 120-887-3323; **Password:** 9qkSZQTbM23

Webinar: <https://umces.webex.com/umces/j.php?MTID=mbf2bb42d0c0aef02591d655368c41e2>

OR

Join by phone: +1-408-418-9388; **Access code:** 120-887-3323

Meeting Page: https://www.chesapeakebay.net/what/event/local_leadership_workgroup_meeting_winter_2020

Meeting Goals:

- Provide feedback on draft 2021 – 2023 Logic and Action Plan
- Discuss how the workgroup can advance diversity, equity, inclusion and justice

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, Action Items
I. Welcome and Introductions Introductions <i>Matt Pennington, Chair</i> <i>Shannon Moore, Vice Chair</i>	10:00 - 10:05 am	
II. Review Draft 2021-2023 Logic and Action Plan Laura will walk Workgroup through the draft Plan and Matt will lead a discussion <i>Laura Cattell Noll, Coordinator</i> <i>Matt Pennington, Chair</i>	10:05 - 10:50 am	Materials: <ul style="list-style-type: none">• Summary PowerPoint• Draft 2021 – 2023 Logic and Action Plan• Menti Questions
III. DEIJ Action Statement Update Jim and Tuana will provide an update on the DEIJ Action Statement and lead a discussion. <i>Jim Edwards, Diversity Workgroup Chair</i> <i>Tuana Phillips, Diversity Workgroup Coordinator</i>	10:50 - 11:35 am	Materials: <ul style="list-style-type: none">• Presentation
IV. Proposed Dates and Themes for 2021 Meetings	11:35 - 11:45 am	

<p>Chantal will introduce potential “themes” for 2021 Workgroup meetings and proposed 2021 dates.</p> <ul style="list-style-type: none"> • February 23, 2021 • May 18, 2021 • August 24, 2021 • November 9, 2021 <p><i>Chantal Madray, Staffer</i></p>		
<p>V. Wrap Up and Announcements</p> <p><i>Matt Pennington, Chair</i></p>	11:45 - 12:00 pm	

February 11, 2020 - Actions & Decisions

ACTION: Laura Cattell Noll will create a speaker packet that includes materials to prepare for and follow-up from presentations, including a post-conference scorecard for members to reflect on their experience and record feedback they received. *In progress, delayed due to COVID-19.*

ACTION: The LLWG will develop a core set of slides that members can use at conferences (with key topic areas). These slides should be made easy to adjust, as needed. *In progress, delayed due to COVID-19.*

August 25, 2020 - Actions & Decisions

ACTION: LLWG Leadership will review Menti-Meter feedback in the coming weeks and use it to inform the revision of SRS materials (Logic & Action Plan, Narrative Analysis, and Management Strategy) in preparation for our Check-In meeting in December 2020. Leadership will share revisions with workgroup members via email a week or two before the November 18 meeting. *In progress*