

**Local Leadership Workgroup Quarterly Meeting
Winter 2021
Meeting Agenda**



Date: February 23, 2021

Time: 9:30 am - 12:00 pm

Location: Conference Call via Webex

Webinar: <https://umces.webex.com/umces/j.php?MTID=md9bb9a6fd54e61b93fc6497b2b77114c>

Meeting number: 120-958-2676; **Password:** dyKuV6ufQ44

OR

Join by Phone: +1-408-418-9388; **Access Code:** 120-958-2676

Meeting Page: https://www.chesapeakebay.net/what/event/local_leadership_workgroup_meeting_winter_2021

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, Action Items
I. Welcome and Introductions Introductions <i>Shannon Moore, Chair</i> <i>Heidi Bonnaffon, Vice Chair</i>	9:30 – 9:35 am	
II. Update on CBP Outcome Review Summary of CBP outcome review and ask for assistance with ‘translation’ <i>Laura Cattell Noll, Coordinator</i>	9:35am – 10:05 am	Materials: <ul style="list-style-type: none"> Presentation
III. Impacts of COVID-19 on Local Governments Round-robin discussion by jurisdiction on impacts of COVID-19 (e.g. budget, etc.). <i>Shannon Moore, Chair</i>	10:05 - 10:50 am	Materials: <ul style="list-style-type: none"> N/A
IV. Break	10:50 – 11:00 am	
V. Update on Education Modules Update on creation of Education Modules for local governments. <i>Paula Jasinski, Green Fin</i>	11:00 - 11:35 am	Materials: <ul style="list-style-type: none"> Presentation
VI. Final Review of Logic & Action Plan Final review of Logic & Action Plan after Quarterly Progress Meeting. <i>Chantal Madray, Staffer</i>	11:35 - 11:45 am	Materials: <ul style="list-style-type: none"> Revised Logic & Action Plan (post QPM)
VII. Wrap Up and Announcements <i>Shannon Moore, Chair</i>	11:45 - 12:00 pm	

<ul style="list-style-type: none">• May 18, 2021, Theme: DEIJ• August 24, 2021, Theme: Climate• November 9, 2021, Theme: Land Use		
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February 11, 2020 - Actions & Decisions

ACTION: Laura Cattell Noll will create a speaker packet that includes materials to prepare for and follow-up from presentations, including a post-conference scorecard for members to reflect on their experience and record feedback they received. *In progress, delayed due to COVID-19.*

ACTION: The LLWG will develop a core set of slides that members can use at conferences (with key topic areas). These slides should be made easy to adjust, as needed. *Complete*

August 25, 2020 - Actions & Decisions

ACTION: LLWG Leadership will review Menti-Meter feedback in the coming weeks and use it to inform the revision of SRS materials (Logic & Action Plan, Narrative Analysis, and Management Strategy) in preparation for our Check-In meeting in December 2020. Leadership will share revisions with workgroup members via email a week or two before the November 18 meeting. *Complete*

November 18, 2020 – Actions & Decisions

ACTION: LLWG Leadership will incorporate members comments into updated versions of the Narrative Analysis and 2021 – 2023 Logic and Action Plan. *Complete*

ACTION: LLWG Leadership will consider adding DEIJ related actions to the 20212023 Logic and Action Plan. *Complete*