

Chesapeake Bay Program Charting the Course Beyond 2025

Planning Retreat

National Conservation Training Center, Room: Classroom 201

Shepherdstown, WV

November 12 – 14, 2024

LOGIN INFORMATION AND MATERIAL LINKS ARE HELD WITH EACH DAY

Schedule in Brief

	Tues, Nov. 12	Wed, Nov. 13	Thur, Nov. 14
Start Time	10:00 AM	9:00 AM	9:00 AM
Lunch	12:30 – 1:30 PM	12:30 – 1:30 PM	None
End Time	5:00 PM	5:00 PM	12:30 PM
HYBRID OPTION	NO	YES	YES

Day 1 - Tuesday, November 12, 2024

Purpose: Convene Chesapeake Bay Program Signatories to initiate planning that is responsive to the (forthcoming) [Beyond 2025 “Phase 2” Charge](#), particularly, on preparing for “revisions to the 2014 Chesapeake Bay Watershed Agreement with modifications to the existingoutcomes...”, and scoping recommendations for a “simplified and streamlined partnership structure and processes...”.

To accomplish this, members of the Chesapeake Bay Program must execute a range of activities by December 1, 2025 (as of current EC Charge draft), while also preparing to address revisions to its [Governance and Management Framework](#) in 2026. Thus, the first day of the meeting will seek general agreement on the objectives below. Note: the term “general agreement” is used so that a consensus-based decision can be conducted at a later date (e.g., December 12th Management Board meeting).

Day 1 Objectives:

1. General agreement on the responsibilities and assignments to perform an Impact Assessment and identify the best manner to standardize assessment findings for their use in shaping Outcome modifications.
2. General agreement on the suite of draft questions in the Impact Assessment and identify sources of information and required points of consultation to execute the assessment.
3. Discussions on scoping a schedule and process towards developing recommendations, Partnership structure, and governance.
4. Discussions on cross-program coordination, MB-PSC leadership roles, and balancing MB responsibilities (e.g., 2025 SRS).

Agenda:

Time	Session Title	Description	Goal
10:00 – 10:20	Opening Remarks	This session will welcome attendees and preview the week's agenda and key objectives to work towards.	
10:20 – 11:20	Framing the Beyond 2025 Phase II Charge	This session entails a presentation and plenary discussion on an overarching framework suggested to address the Beyond 2025 Phase II EC Charge.	To have a shared understanding of the general scope of activities, particularly the effort and sequencing that needs to be considered for addressing the Phase II Charge.
11:20 – 11:30	Break		
11:30 – 12:30	Outcome Recommendations Part I: Impact Assessment Framework	This two-part session starts with breakout discussions (Part I) to review the set of draft assessment questions and an assessment methodology followed by a plenary discussion on developing Outcome recommendations (Part II).	To come to a general agreement on the draft assessment questions, and a general methodology for their execution (i.e., sources of information and intra-program collaboration).
12:30 – 13:30	Lunch (provided with your NCTC lodging, or purchased separately)		
13:30 – 14:30	Outcome Recommendations Part II: Developing Recommendations	The second part of this two-part session entails a plenary discussion on developing Outcome recommendations.	To come to a general agreement on a proposed Outcome recommendation process and identify specific risks given the abbreviated timeline, and necessary consultation and input required to improve and confirm the approach and ultimate determinations.
14:30 – 15:30	Developing Recommendations on Structure & Governance	The session entails a plenary discussion on developing recommendations to the Program's structure, processes, and governance.	To discuss considerations for scoping recommendations on Program structure and its Governance Framework.
15:30 – 15:45	Break		

15:45 – 16:45	Day 1 Key Messages & Preparation for Day 2	The session entails a plenary discussion that revisits the Phase II timeline and identifies key questions that need to be further discussed and resolved.	To come to general agreement on key questions needed to discuss on Day 2.
16:45 – 17:00	Review Day 2 & Adjourn	This session wraps up Day 1's deliberations and prepares for Day 2 (e.g., determine briefing roles)	

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Day 2 – Wednesday, November 13, 2024

MATERIALS AND MEETING PAGE

MICROSOFT TEAMS MEETING LINK

Meeting ID: 289 101 400 602; Passcode: DFMZ5s

Dial in by phone: +1-202-991-0477; ID: 272966342#

Purpose: To gather Management Board members: Jurisdictional and Federal members, and GIT and Advisory Committee chairs to agree on a general plan of action that is responsive to the (forthcoming) 2024 EC Charge on Beyond 2025 on “revisions to the 2014 Chesapeake Bay Watershed Agreement with modifications to the existingoutcomes...”, as well as identify considerations to guide our work for “*continuing implementation*” during Phase 2 of the Charting the Course Beyond 2025 Charge.

Day 2 Objectives:

- 1) General agreement on the responsibilities to perform an Impact Assessment and the best manner to standardize assessment findings for their use in shaping Outcome modifications.
- 2) General agreement on the suite of draft questions in the Impact Assessment and the sources of information and required points of consultation to execute the assessment.
- 3) Discussions on scoping a schedule and process towards developing recommendations, Partnership structure, and governance.
- 4) Discussions on cross-program coordination, MB-PSC leadership roles, and balancing MB responsibilities (e.g., 2025 SRS).

Agenda:

Time	Session Title	Description	Goal
9:00 – 9:20	Welcome & Opening Remarks		
9:20—9:45	Key Messages from Day 1	This session includes a review of key messages and takeaways from Day 1 and an overview of the goals and schedule for Day 2.	
9:45 – 10:30	Presentation: Timeline & Framework for Phase 2	This session includes plenary presentation of the anticipated timeline and framework (i.e., scope of activities, roles & responsibilities, decision making) for addressing the Phase 2 Charge.	To have a shared understanding of the schedule and general scope of activities, sequencing, and key roles and responsibilities that need to be considered for addressing the Phase 2 charge
10:30-10:40	Break		
10:40 – 11:30	Outcome Impact Assessment Table Discussion	This session includes round robin table discussions focused on the Outcome Impact Assessment, followed by plenary discussion.	To review and generally agree on questions and a methodology for

			completing the Outcome Impact Assessment
11:30 – 11:35	Break		
11:35 – 12:30	Discussion: Timeline & Framework for Phase 2	This session includes plenary discussion of the framework & timeline for addressing the Phase 2 Charge.	To discuss scoping a schedule and process towards developing recommendations, Partnership structure, and governance.
12:30 – 13:30	Lunch (provided with your NCTC lodging, or purchased separately)		
Time	Session Title	Description	Goal
13:30 – 14:00	Balancing Phase 2 & Continuing Implementation	This session includes a mix of presentations and plenary discussion on balancing the partnership’s ongoing work with the Phase 2 workload.	To initiate discussion of management of partnership work, priority setting, and plan for GIT/workgroup engagement with the Management Board in CY25-CY26.
14:00-14:30	Partnership Priorities for Continuing Implementation Part 1	This session includes plenary presentation and discussion on scoping a process for identifying activities needed to advance partnership implementation objectives.	To discuss identification and management of priority projects in context of Phase 2 work and the ongoing work of the partnership.
14:30-14:45	Remarks	Remarks from PSC Chair and MD Secretary of Natural Resources, Josh Kurtz	
14:45-15:00	Break		
15:00 – 16:10	Partnership Priorities for Continuing Implementation Part 2	This session starts with breakout discussion followed by plenary discussion. Breakout groups will identify additional activities for partnership consideration.	To initiate discussion on identifying additional priority activities of the partnership.
Break (10-minutes built into the session time above)			
16:10 – 16:55	SRS 4 th Cycle	Review of options for continuing the SRS during Phase 2.	To agree on recommendation for continuance of the SRS during Phase 2.
16:55—17:00	Review Day 3 & Adjourn	This session will wrap up the Day 2’s deliberations and prepare for Day 3.	

Day 3 – Thursday, November 14, 2024

[MATERIALS AND MEETING PAGE](#)

[MICROSOFT TEAMS MEETING LINK](#)

Meeting ID: 276 062 305 849; Passcode: RWE7Tu

Dial in by phone: +1-202-991-0477; ID: 991153677#

Purpose: To convene Management Board members, GIT chairs, Signatories, and Interest Parties to identify considerations for the Management Board’s draft plan of action for addressing the Phase 2 of the Charting a Course Beyond 2025 Charge, including the plan for public engagement and input.

Day 3 Meeting Objectives:

- 1) Receive input on the draft plan of action for meeting the directives of the Phase 2 Charge and balancing continuing implementation work.

Agenda

Time	Session Title	Description	Goal
9:00 – 9:15	Welcome & Opening Remarks	Review key messages from Day 2 and the purpose and schedule for Day 3.	
9:15 – 10:00	Recap Days 1&2 and Review Anticipated Management Board Schedule & Framework for Phase 2 and Continuing Implementation	Present anticipated timeline and framework for completing Phase 2 Charge and continuing implementation. Highlight opportunities for public input and engagement.	To convey tentative time line and plan of action for meeting the EC Beyond 2025 Phase 2 Charge and intention for collaborative engagement.
10:00-10:10	Break		
10:10 – 12:10	Initial Thoughts on Anticipated Management Board Timeline & Framework for Phase 2 and Continuing Implementation	Open floor for comments and questions on the draft schedule and framework for Phase 2 and continuing implementation.	To reflect and receive input on the tentative plan of action for meeting the EC Beyond 2025 Phase 2 Charge and how to ensure effective and inclusive engagement.
12:10— 12:30	Review Day 3 and Adjourn	This session will recap the key takeaways from the retreat and wrap up Day 3’s deliberations.	