



Principals' Staff Committee Meeting Final Agenda

January 22, 2026
9:00 am – 12:00 pm

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Purpose: The purpose of this Principals' Staff Committee (PSC) meeting is to receive updates from the January Management Board (MB) meeting on topics related to governance and structure, including Goal Implementation Team (GIT) chair leadership, GIT structure, and affirm the decisions made by the MB on Management Strategy development. In addition, the PSC will review draft responses to the four Advisory Committee recommendations to the Chesapeake Executive Council (EC).

I. Meeting Introductions 9:00 a.m. – 9:05 a.m.

The PSC Chair, Secretary Jessica Shirley, will kick-off the meeting and will review the meeting purpose. Dan Coogan, CBPO Director, will administer the roll call.

Requested Action: Non-decisional; Discussion and Presentation only

Presenters: Secretary Shirley, PA DEP; Dan Coogan, EPA

Materials: None.

II. Partnership Updates 9:05 a.m. – 9:15 a.m.

The purpose of this agenda topic is to solicit partnership updates from all PSC members, including voting and nonvoting jurisdictional representatives, Advisory Committee Chairs and GIT Chairs.

Requested Action: None; Discussion and Presentation only.

Facilitator: Secretary Shirley, PA DEP

Materials: None.

III. Goal Team Chair Discussion

9:15 a.m. – 9:45 a.m.

The purpose of this agenda topic is to receive an update from the MB meeting on the expectations and process for selecting GIT chairs. GIT Chairs will be approved by the MB on February 12.

Requested Action: None; Discussion and Presentation only.

Facilitator: Dan Coogan, EPA; Secretary Shirley, PA DEP

Materials: None.

IV. Management Strategies

9:45 a.m. – 10:45 a.m.

The purpose of this agenda topic is to receive an update and approve the following decisions made at the January 15th MB meeting including: (1) the number of strategies that will be developed; (2) the timeline for finalizing the template; (3) the authors of the sections; and (4) the Management Strategy content agreement and approval process.

Requested Action: Decisional (see MB decisions listed above)

Facilitator: Dan Coogan, EPA; Lucinda Power, EPA

Materials:

IV.a. Management Strategies Presentation

IV.b. Management Strategy Template Outline 2025.12.16

V. Governance and Structure

10:45 a.m. – 11:15 a.m.

The purpose of this agenda topic is to receive an update on Governance and Structure. The briefing will review the Implementation Team's writing plan and schedule, agreed upon drafting roles, and plans for program and stakeholder engagement.

Requested Action: None; Discussion and Presentation only.

Facilitator: Jill Whitcomb, PA DEP; Dan Coogan, EPA

Materials:

V.a. Governance and Structure Presentation: PSC 1.22.26

V.b. Governance and Structure Writing Plan

V.c. Governance and Structure Drafting Roles

V.d. Governance and Structure Schedule

VI. Response to Advisory Committee Recommendations to the EC

11:15 – 11:40 a.m.

The purpose of this agenda topic is to provide PSC members an opportunity to provide input to the responses to the four Advisory Committee recommendations to the EC.

Requested Action: Discussion only.

Facilitator: Dan Coogan, EPA; Lucinda Power, EPA

Materials:

- VI.a. Draft PSC Response to Scientific and Technical Advisory Committee EC Recommendations
- VI.b. Draft PSC Response to Local Government Advisory Committee EC Recommendations
- VI.c. Draft PSC Response to Stakeholders Advisory Committee EC Recommendations
- VI.d. Draft PSC Response to Agricultural Advisory Committee EC Recommendations
- VI.e. Scientific and Technical Advisory Committee Recommendations to the EC
- VI.f. Local Government Advisory Committee Recommendations to the EC
- VI.g. Stakeholders Advisory Committee Recommendations to the EC
- VI.h. Agricultural Advisory Committee Recommendations to the EC

VII. EC Charge on Tribal Partnership **11:40 – 11:55 a.m.**

The purpose of this agenda topic is to receive an update on the process to implement the EC Charge on Tribal Partnership.

Requested Action: Non- decisional; Discussion only.

Facilitator: Brian Hamilton, EPA

Materials:

VII. Presentation: CBP Update EC Charge on Tribal Partnership

VIII. Review of Actions and Decisions **11:55 a.m. – 12:00 p.m.**

The purpose of this agenda topic is to recap the decisions and actions captured from the meeting discussions and deliberations.

Requested Action: Non-decisional; Discussion only.

Facilitator: Amy Handen, EPA

Materials: None.

IX. Wrap Up and Adjourn **12:00 p.m.**