



Executive Council Meeting Planning Committee  
Meeting Minutes  
September 11, 2024

**Participants**

Gabe Cohee, (MD, Co-Coordinator)	Natahnee Miller (PA)
Bianca Martinez Penn (Staffer)	Julia Wakeling (DC)
Cassie Davis (NY)	Kevin McLean (VA)
Anna Killius, Adrienne Kotula (CBC)	Scott Settle (WV)
Phil Miller (DE)	Laura Cattell Noll (LGAC)
Lucinda Power, Greg Barranco (EPA)	Jess Blackburn (Stakeholders)

**Logistics:**

- The meeting will be held in Annapolis, Md. on Tuesday, December 10 from approximately 10:00 a.m. – 12:00 p.m.
- All meeting materials (biographies, advisory committee reports) are due to Rachel and Bianca on or before November 15, 2024.

**Notes:**

- Official invitations were sent via email and physical copy on 9/10
  - Gabe will send out copies of invitations to planning committee and Bianca will post copies to the [Briefing Book Page](#) for internal use
  - David Bulova from the Chesapeake Bay Commission as well as SAC Chair Chuck Herrick have RSVP'd yes
  - The email for Gov. Kathy Hochul bounced back
    - Cassie Davis will look into a more up to date email to send the invitation to, although a physical copy has been sent as well
- We do not yet have an update on room availability from the State House, but we are planning on that location for the meeting
- The draft charge of the new Agriculture Advisory Committee will be discussed at the upcoming PSC meeting on 9/17
- The Bay Veterans letter directly called for a response from the EC, but there has been no discussion on the Bay Program end of this being included in the agenda
  - Anna Killius and Martha Shimkin have a meeting scheduled for after the PSC meeting to discuss this
- We are still exploring the idea of having student groups introducing their jurisdictions EC Member
  - Natahnee Miller received a suggestion of having a representative from Future Farmers of America, and PA supported the idea of student introductions
  - Julia Wakeling discussed this possibility with the Environmental Literacy Group
    - Teachers were more interested in students introducing concepts rather than just introducing the Council.
  - Any suggestions for individuals/student groups should be sent to Rachel, Gabe and Bianca
- Does the order of the agenda as it currently exists make sense?
  - There currently is no context or speaker listed for the Agriculture Advisory Committee signing ceremony

- We will need some sort of spokesperson
  - Should we move the signing ceremony closer to where the other Advisory Committee discussions are?
  - Is it in its current place due to photo opportunities?
- o Gabe will clarify the order of the draft agenda with Rachel before the next planning meeting on 9/25.