



Executive Council Meeting Planning Committee
Meeting Minutes
October 23, 2024

Participants

Jackie Specht, (MD, Co-Coordinator)	Natahnee Miller (PA)
Rachel Felver (Coordinator)	Julia Wakeling (DC)
Bianca Martinez Penn (Staffer)	Kevin McLean (VA)
Cassie Davis (NY)	Scott Settle (WV)
Adrienne Kotula (CBC)	Jess Blackburn (Stakeholders)
Phil Miller (DE)	Laura Cattell Noll (LGAC)
Martha Shimkin, Lucinda Power (EPA)	Meg Cole (STAC)

Logistics:

- The meeting will be held in Annapolis, Md. on Tuesday, December 10 from approximately 10:00 a.m. – 12:00 p.m. at the Maryland State House
- All meeting materials (biographies, advisory committee reports) are due to Rachel and Bianca on or before November 15, 2024.

Notes:

- Biographies and any dietary restrictions for EC Members are due to Rachel and Bianca as soon as possible, but no later than November 15, 2024
- Scott Manderola will attend the meeting in place of Gov. Jim Justice
- The Pennsylvania logistics sheet has been filled out and submitted
 - We are still waiting on a response from Gov. Josh Shapiro
- We will have more of an update on EC Actions after they have been reviewed at the PSC meeting
- For EC Member signatures, we will need planning committee members to print out final versions of Directives and have their EC Member sign and send back the document to Rachel and Bianca
 - If Rachel and Bianca already have the signature on file, we will just need permission to use from EC Member and planning committee member
- The majority of planning committee members are comfortable letting go of the idea to have students come to the meeting to introduce their EC Member
 - Maybe this is an idea we revisit at next year's meeting
- No updates on the draft agenda
- We have reserved the Maryland State House for the private portion of the meeting
- We are exploring event space options for the public portion of the meeting
 - The Calvert House is our main choice for space if it is within the budget
 - We will confirm with event spaces if meeting attendees are allowed to bring in their own food and drink, but this has not been a problem in the past