



Executive Council Meeting Planning Committee  
Meeting Minutes  
November 6, 2024

**Participants**

Rachel Felver (Coordinator)	Natahnee Miller (PA)
Bianca Martinez Penn (Staffer)	Julia Wakeling (DC)
Adrienne Kotula (CBC)	Kevin McLean, Liz McKercher (VA)
Phil Miller (DE)	Scott Settle (WV)
Lucinda Power, Greg Barranco (EPA)	Jess Blackburn (Stakeholders)
Kamil Williams (MD)	Laura Cattell Noll (LGAC)

**Logistics:**

- The meeting will be held in Annapolis, Md. on Tuesday, December 10 from 10:00 a.m. – 12:30 p.m.
  - The public meeting will be held in the Governor's Reception Room at the Maryland State House
  - The private meeting will be held at the Governor Calvert Inn
- All meeting materials (biographies, advisory committee reports) are due to Rachel and Bianca on or before November 15, 2024.
- The logistics sheet for transportation and lodging can be found [here](#).

**Notes:**

- Biographies and any dietary restrictions for EC Members are due to Rachel and Bianca as soon as possible, but no later than November 15, 2024
- Governor Carney will not be in attendance, Secretary Garvin will represent Delaware.
- There is still no attendance update from Pennsylvania, although the logistics sheet has been pushed forward and they expect a response soon
- The EPA will either be sending their Acting Deputy Administrator or the Administrator
- EC Actions are posted on the [2024 Executive Council Briefing Book](#) page
  - **Ag directive signatures are needed to Bianca and Rachel by TODAY 11/8.**
- Review of closed meeting agenda:
  - Who will introduce Advisory Committee Chairs?
    - It makes sense for Governor Moore to do this
    - Maryland thinks this should be okay and will run it by his staff
  - Pennsylvania would like to kick off a separate talking point on the Ag Advisory Committee Directive
    - If Pennsylvania is unable to do so, Virginia is also interested in taking this role
  - The EPA and CBC would like to motion/second the Beyond 2025 charge
    - Some planning committee members think this might be stronger coming from a state
    - We will revisit this topic at our next meeting on 11/20
- A new Executive Council Chair needs to be nominated and elected
  - Maryland is interested in doing this again

- We will be canceling the 11/13 meeting due to the NCTC Retreat, and will reconvene on 11/20