



Executive Council Meeting Planning Committee
Meeting Minutes
November 20, 2024

Participants

Rachel Felver (Coordinator)	Natahnee Miller (PA)
Bianca Martinez Penn (Staffer)	Julia Wakeling (DC)
Dave Goshorn (MD)	Kevin McLean, Liz McKercher (VA)
Adrienne Kotula (CBC)	Scott Settle (WV)
Phil Miller (DE)	Jess Blackburn (Stakeholders)
Lucinda Power, Greg Barranco (EPA)	Laura Cattell Noll (LGAC)
Kamil Williams (MD)	Meg Cole (STAC)
Cassie Davis (NY)	

Logistics:

- The meeting will be held in Annapolis, Md. on Tuesday, December 10 from 10:00 a.m. – 12:30 p.m.
 - The public meeting will be held in the Governor's Reception Room at the Maryland State House
 - The private meeting will be held at the Governor Calvert Inn
- All meeting materials (biographies, advisory committee reports) are due to Rachel and Bianca ASAP.
- The logistics sheet for transportation and lodging can be found [here](#).

Notes:

- Attendance
 - No update on Governor Shapiro's attendance
 - PA will likely be bringing Secretary Redding as a +1
 - EPA will likely be bringing Jane Nishida as their representative
 - NY and WV will not be bringing a +1
 - DE will be bringing Dr. Holly Walker as a +1 upon availability
- Main & Market will provide the breakfast catering for the private meeting
- Parking for attendees with protective units will be available
 - All other attendees will need to find parking individually
 - Nearby garages can be found on the [logistics sheet](#)
- MD, VA and PA should be sat in front of the fireplace at the private meeting
- No displays or podiums are needed for the private meeting
- Advisory committees should be facing the Chairs
- Considering rearranging the seating chart in order for states to sit in the order that they speak
 - Private and public meeting seating charts will be edited based on agenda
- During the private meeting, whoever wants to participate in the discussion will be welcome to, but advisory committee chairs should be briefed that while they are able to contribute, the meeting is primarily for members/designees to discuss
- WV and DE are both working on getting signatures for the Ag Directive

- David Bulova will motion to accept the Beyond 2025 Charge
 - Director Jackson will second the motion
 - These updates are reflected in the agenda
- A backgrounder will be put together on the EC charge and Ag Advisory Committee directive and made available on the [Briefing Book Page](#) shortly
- Governor Moore should announce the Charge/Directive in his opening statements at the public meeting
- Rachel needs quotes for press release by December 6th if possible
- All EC Planning Committee members should fill out the [Master Contact List](#) as soon as possible
- The STAC report has been sent in and uploaded to the Briefing Book Page
- Any bios and headshots that have not been sent in should be sent to Bianca and Rachel as soon as possible
- We will be canceling the 11/27 planning meeting due to the Thanksgiving holiday and will reconvene on 12/4