



Executive Council Meeting Planning Committee
Meeting Minutes
December 4, 2024

Participants

Rachel Felver (Coordinator)
Bianca Martinez Penn (Staffer)
Dave Goshorn, Kamil Williams, Hans Schmidt (MD)
Adrienne Kotula, Anna Killius (CBC)
Phil Miller (DE)
Lucinda Power, Greg Barranco (EPA)
Cassie Davis (NY)

Natahnee Miller, Kayla Anderson,
David Mayhall (PA)
Julia Wakeling (DC)
Kevin McLean, Liz McKercher (VA)
Scott Settle (WV)
Jess Blackburn (Stakeholders)
Laura Cattell Noll (LGAC)
Meg Cole (STAC)

Logistics:

- The meeting will be held in Annapolis, Md. on Tuesday, December 10 from 10:00 a.m. – 12:30 p.m.
 - The closed meeting will be held in the Governor's Reception Room at the Maryland State House
 - The public meeting will be held at the Governor Calvert Inn
- Any outstanding meeting materials are due to Rachel and Bianca ASAP.
- The logistics sheet for transportation and lodging can be found [here](#).

Notes:

- A few minor changes were made to the EC Charge
 - The updated version is available on the [2024 Executive Council Briefing Book](#) page
- Governor Shapiro has confirmed his attendance
 - He will also be traveling to the event with his photographer
- All participants have been or will be briefed on their roles and talking points for the meeting
- There are 7 media outlet RSVPs so far- Rachel will update as more continue to come in
- Governor Shapiro would prefer to sit with the other Governors
 - Can we fit him and his +1 in the same row
 - As a fall back plan, we can put him and his +1 next to each other on the corners
- The first two rows at the public meeting will be reserved for +1s, advisory committee chairs and other VIPs
- Bianca will be consolidating Briefing Book sections and have them updated on the Briefing Book page by the end of day today (12/5)
- Please get quotes for the press release in to Rachel ASAP

Agenda

- Governor Shapiro will nominate Governor Moore for a second term as EC Chair
 - Governor Youngkin will second this nomination
- Governor Moore will summarize the takeaways from the private meeting during his public remarks
- The press conference will allow comments only from the press