

## EC Planning Meeting - September 28, 2022

### Participants:

Carin Bisland, EPA CBPO (Chair)	Jutta Schneider, VA DEQ
Rachel Felver, ACB CBP (Chair)	Marel King, CBC
Garrett Stewart, CRC CBP (Staffer)	Matthew Rowe, MD DOE
Marisa Baldine, CRC CBP (Staffer)	Meg Cole,
Amanda Davis, DE DNREC	Shane Gutsie, PA DEP
Cassandra Davis, NY DEC	Teresa Koon, WV DEP
Dave Goshorn, MD DNR	Travis Voyles,
Jess Blackburn, CAC	
Jennifer Walls, DE DNREC	
Julia Wakeling, DC DOEE	

- **Briefing book**

- The 2022 EC Briefing Book page can be accessed here:  
[https://www.chesapeakebay.net/ecbrief/2022\\_executive\\_council\\_meeting\\_briefing\\_book](https://www.chesapeakebay.net/ecbrief/2022_executive_council_meeting_briefing_book)

- **Meeting plans:**

- Location: EPA Headquarters
  - 1200 Pennsylvania Avenue NW, Washington, D.C. 20004
  - Easy to access for EC members, staff and members of the public.
- PSC agreed the meeting should be in-person.
- We will continue to offer a live-stream option for the public.

- **EC Member RSVP:**

- Confirmed attendance:
  - EPA - Michael Regan, Administrator
  - CBC - MD Senator Sarah Elfreth, Chair
  - MD - Larry Hogan, Governor
  - VA - Glen Youngkin, Governor
  - LGAC Chair – Jasmine Gore
  - STAC Chair – Kathy Boomer
  - CAC Chair – Julie Lawson
- Unavailable:
  - PA - Tom Wolf, Governor
    - Cindy Adams Dunn, Secretary DCNR will attend in his place.
  - WV - Jim Justice, Governor
- TBD:
  - NY - Kathy Hochul, Governor
  - DE - John C. Carney Jr., Governor
  - DC - Muriel Bowser, Mayor
- Only EC members and EC member representatives will be seated in the front of the room for the public meeting.

- **Plus-one RSVP:**

- VA - Andrew Wheeler, Senior Advisor
- CBC - Ann Swanson, Executive Director
- PA - Greg Hostetter, Executive Deputy Secretary, Department of Agriculture
- DE - Shawn Garvin, Secretary, Department of Natural Resources and Environmental Control
- MD - Jeannie Haddaway-Riccio, Secretary, Department of Natural Resources
- EPA - Adam Ortiz, Regional Administrator, Environmental Protection Agency Region 3
- DC - Tommy Wells, Director, Department of Energy and Environment
- If additional members of your team are attending the meeting, you will be able to go to the EPA Map room (public meeting room) during the private meeting. If you have additional staff attending, send Marisa Baldine an email at [mbaldine@chesapeakebay.net](mailto:mbaldine@chesapeakebay.net) so she can track attendance.
- **Logistics document**
  - Lodging and transportation information: [https://www.chesapeakebay.net/documents/ecbrief/45069/2022\\_ec\\_lodging\\_and\\_transportation\\_\(1\).pdf](https://www.chesapeakebay.net/documents/ecbrief/45069/2022_ec_lodging_and_transportation_(1).pdf)
  - Instructions for parking for EC members will be provided in the future.
- **Theme**
  - Roadmap to 2025 and Beyond: Maintaining Momentum for an Inclusive and Healthy Chesapeake Bay Watershed
- **Updates**
  - Marel will send an updated bio and photo for Ann Swanson.
  - Need photo for Greg Hostetter.
  - Delaware's Public Affairs Contacts:
    - Nikki Lavoie - [Nikki.Lavoie@delaware.gov](mailto:Nikki.Lavoie@delaware.gov)
    - Additional DE Public Affairs contacts -
      - Michael Globetti - [Michael.Globetti@delaware.gov](mailto:Michael.Globetti@delaware.gov)
      - Joanna Wilson - [Joanna.Wilson@delaware.gov](mailto:Joanna.Wilson@delaware.gov)
  - Dietary restrictions:
    - CBC - none
    - EPA - TBD
- **Updates**
  - The Choose Clean Water Coalition is encouraging members to attend.
  - The media advisory is published.
    - Access the media advisory: <https://d18lev1ok5leia.cloudfront.net/chesapeakebay/documents/October-2022-EC-Meeting-Media-Advisory.pdf>
  - A draft press release will be sent to the planning committee the week of October 3.
    - Press release quotes are needed by October 5. We need a quote from each EC member regardless of their attendance.
    - There will be a master press release with a quote sheet. We also release regional quote sheets with quotes from the relevant EC members.

- The 2021-2022 Bay Barometer is available for planning team members on the briefing book. The Bay Barometer will be published for the public on October 11. Kandis will provide a State of the Program presentation.
    - Access the Bay Barometer:
      - <https://d18lev1ok5leia.cloudfront.net/chesapeakebay/documents/2022-Bay-Baromter.pdf>
  - Site visit at EPA Headquarters on Monday morning.
    - Marisa and Garrett will provide an update on parking and security protocols after the visit.
  - The lunch meeting will take place in the Green Room/Rachel Carson room, which is adjacent to Administrator Reagan's office.
    - We will share a seating chart next week.
      - The lunch setup will be four five-foot tables formed in a rectangle.
  - The public meeting will take place in the Map Room (1153).
    - This setup will be similar to former EC meetings with auditorium style seating.
    - The public meeting room setup shows the screen and podium are on opposite sides of the stage.
      - If these can't be moved then presenters will use a wireless microphone so they can stand in front of the screen.
    - We have also reserved the room next to the map room for staff and storage.
    - Advisory Chairs, speakers, PSC and MB members will have reserved seats in the front of the room.
  - Catering
    - EC members: Pick between vegetarian pasta and stuffed chicken.
      - There will also be sides and a dessert.
    - Staff - We will be placing an order for boxed lunches from Corner Bakery.
      - Please send your order to Marisa Baldine. By the time of the meeting you will need to reimburse the cost of your meal with check, cash or Venmo.
      - Please consider ordering extra meals for your security team.
      - View the menu:
        - Salads: <https://cornerbakerycafe.com/menu#fresh-salads>
        - Sandwiches: <https://cornerbakerycafe.com/menu#sandwiches>
  - Please make sure anyone attending brings an ID so they can get through the security gate.
- **Resolution/Charge**
    - We might not have time for this to be an approved resolution that is released to the public.
      - This might be something that is in the briefing book to guide EC members discussion rather than something that is published.

- Adam Ortiz would like to review the document before sending it to the PSC
- If you haven't shared with your PSC member, you might want to share a draft or let them know that we will need them to review the document quickly.
- **Next EC Chair**
  - Typically the Chair serves two terms but there is an annual election.
    - There always needs to be someone to nominate and someone to second the nomination.
    - EPA interested in serving a two-year term.
    - Governor Younkin might be interested in serving as Chair of the EC.
      - Travis Voyles will have more information at the October 5 meeting.
    - Gov Hogan and Senator Elfreth could nominate and second the nomination, but they need to know who they are nominating.
    - Everyone will need to notify their PSC member on the status of the EC Chair election.

**Next meeting: Wednesday, October 5, 3:00 pm - 4:00 pm**