



Data, Analysis & Reporting (DAR)

Workgroup Meeting

Wednesday, August 26th, 2025
10:00 – 12:00 PM

[Join the meeting via Microsoft Teams](#)

Meeting ID: 236 555 317 109 930 | **Passcode:** m2GA6Wg2

Call: +1 469-208-1525 | **Conference ID:** 823 309 829#

[Visit the meeting webpage for meeting materials and additional information.](#)

This meeting may be recorded for internal use only to assure the accuracy of meeting notes. To turn on closed captioning, click on the three ellipses (More actions), then click on “Turn on live captions” (preview). To request accommodations, please contact Gabriel Duran at gduran@chesapeakebay.net.

Please read the following information carefully, as our meeting policies have changed:

- All meeting attendees' cameras and microphones will be muted at the start of the meeting.
- To request access to the microphone and camera, all meeting participants will be required to use the raised hand feature on Teams. Once access has been granted by the meeting organizer, you will then be allowed to unmute your mic and turn on your camera. Unless instructed otherwise, once a participant has microphone or camera access, they will have this permission for the remainder of the meeting.
- Access to chat will be provided as well. Should it be necessary, the Q&A feature on Teams will be utilized to field participant questions.

Compromised Meeting Plan: If the meeting's privacy is compromised, the meeting staffer and coordinator will send an email to all Members, alternates, staffers, coordinators, and interested parties. Within the email, you will find a new meeting link, instructions on sharing this information with external partners, and any necessary adjustments to the meeting schedule. Please do NOT share this information publicly or post it to the Chesapeakebay.net webpage.

Purpose: This is the inaugural *Data, Analysis and Reporting Workgroup* (DAR WG) meeting. We will introduce DAR Leadership and signatory members. DAR leaders will solicit nominations for Expert At-Large Membership. DAR Leaders will review the Governance and Management Framework and connections to the Revised Watershed Agreement. DAR Leaders will solicit feedback on workgroup expectations and operations.

Agenda

- I. Welcome, Introductions & Announcements (10:00 - 10:05 AM)**
Lead: Kaylyn Gootman (U.S. Environmental Protection Agency, EPA) DAR Coordinator.
Upcoming Conferences, Meetings, Workshops and Webinars
- [Restore America's Estuaries' 2026 Coastal & Estuarine Summit](#) – September 22-25, 2026. San Francisco, California.
- II. Leadership Team Introductions and Membership (10:05 – 10:20 AM)**
Lead: DAR Leaders.
Request Action: Informational, Request for nominations.
Material: Meeting webpage [here](#).
- Description: DAR Chairs, Jimmy Webber (U.S. Geological Survey, USGS) and Amanda Shaver (Virginia Department of Environmental Quality, VA DEQ) will introduce themselves and provide short bio presentations. DAR Leaders will review the current signatory reps for the workgroup and solicit nominations for Expert At-Large Membership.*
- III. Governance and Management Framework (10:20 – 10:35 AM)**
Lead: DAR Leaders.
Request Action: Informational.
Material: Meeting webpage [here](#).
- Description: DAR Leaders will provide an overview of the [Governance and Management Framework](#) (GMF), which guides structure, membership, voting, etc. Please visit the GMF Webinar webpage for more information and FAQs ([here](#)).*
- IV. Discussion: What do you want to get out of DAR WG? (10:35 – 11:00 AM)**
Lead: DAR Leaders.
Request Action: Discussion.
Material: Meeting webpage [here](#).
- Description: DAR Leaders are interested in hearing from the WG members and interested parties on what they would like to see from DAR meetings, activities, discussion, etc. This will be a moment for open discussion from the meeting participants, and we will welcome any feedback.*
- V. Current Work and Connections to the Revised Watershed Agreement (11:00 – 11:15 AM)**
Lead: DAR Leaders
Request Action: Informational.
Material: Meeting webpage [here](#).
- Description: DAR Leaders will review the linkages and connections between DAR and the [Revised Watershed Agreement](#) which will guide DAR's immediate work and provide guardrails for the DAR WG's Workplan.*

VI. Discussion: DAR WG Operations (11:15 – 11:45 AM)

Lead: **DAR Leaders**

Request Action: Discussion.

Material: Meeting webpage [here](#).

Description: DAR Leaders want to hear from meeting participants on how the DAR WG can ensure meeting its targets and how we can collaborate with other WG's who are under the same Outcome?

VII. Plans for DAR WG September Meeting (11:45 – 12:00 PM)

Lead: **DAR Leaders**

Request Action: Informational.

Material: Meeting webpage [here](#).

Description: DAR Leaders will share the tentative plans for the September 2026 Meeting and take any remaining questions or requests.

VIII. Adjourn (12:00 PM)

Next meeting: September 23rd from 10AM-12PM.