Chesapeake Bay Program
Science. Restoration. Partnership.

Principals' Staff Committee / Management Board Meeting
January 16, 2024

Actions and Decisions

Review of proposal to evaluate Agreement Vision, Goals, and Principles

Action: MD DNR will revise the Evaluation of the Agreement PowerPoint presentation and send a 'Proposed amendments to the *2014 Chesapeake Bay Watershed Agreement Process*' document to the MB and PSC on January 17th.

Decision: The PSC will plan a late June meeting to perform a fatal flaw review of all Agreement changes prior to public release of changes.

Discussion of Structure, Governance, and Operational Management Framework

Decision: GIT 6 will coordinate an informal process and develop a draft scope of work to accomplish the Executive Council Charge to simplify and streamline the structure and governance process for the partnership. GIT 6 will also pursue options to standardize partnership meeting processes as well as action and decision documentation.

Options for Near-Term Milestones

Decision: The MB agreed to support the WQGIT recommended option of high-level programmatic milestones with factsheets; no numeric milestones. Partners (Jurisdictions/Conowingo/Federal Agencies) develop a 1–3 page document of high-level programmatic actions to cover the agreed upon milestone period. Partners will develop a 2-page fact sheet at the end of the agreed upon milestone period for presentation at the EC meeting which outlines successes, barriers, and actions to overcome barriers in meeting programmatic initiatives and implementation.

Process Flow for Outcome Review Meetings

Decision: The MB agreed that there will be no pre-meeting pulse check in advance of Outcome review meetings. Management Board members will submit clarifying questions in advance of each meeting. EPA will distribute pulse check templates in advance of each outcome review meeting that include GIT recommendations. All voting and non-voting Management Board members will come to the outcome review meetings fully prepared to complete these Pulse Checks.

Action: EPA will send a revised "Outcome Review Meeting Framework" presentation, which reflects the Outcome Review Meeting agreed upon process. EPA will also send final versions of the templates for the Modified Outcome Review "Big Question" document and the Modified Outcome Review PowerPoint slide.

Discussion of Priority Projects

Action: EPA will summarize and distribute the list of priority projects including what it means to be a priority project. MB members will share comments and feedback and submit their support and endorsement for select projects.