



Chesapeake Bay Program  
*Science. Restoration. Partnership.*

July 10, 2025

# **GIT: 6 Beyond 2025 Phase II Structure and Governance**

## **Management Board Update**

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# Feedback from June 27 PSC Meeting

- PSC approved the Management Board's approach for convening a small team to develop structure and governance recommendations as part of the EC's Beyond 2025 Charge.
  - Team will collaborate with partners who have the skillsets and expertise identified by GIT 6.
  - Advisory Committees will share a list of members with those skillsets and expertise with the small team.
- GIT 6 should continue its work on meeting best practices as a rolling activity into the future.

# Structure and Governance Priorities

- 1. Clarifying membership roles, responsibilities, and definitions of Chesapeake Bay Program groups**
- 2. Revising the Strategy Review System (SRS)**
- 3. Refining decision-making processes**
- 4. Strengthening communication, engagement, and trust**
- 5. Establishing a logical framework and governance structure that supports the vision and goals of the Chesapeake Bay Watershed Agreement**

## **Suggested Skillsets:**

- Network science
- Organizational design
- Facilitation
- Decision-making / adaptive management
- Data analysis
- Strategic resource planning
- Communications
- Process design / theory of change
- Conflict resolution
- Science policy integration
- Cultural competence
- Large-scale partnerships
- Monitoring and evaluation

# Meeting Best Practices

Under Review	Implementing Now
Full meeting best practices appendix for the CBP Governance document	<ul style="list-style-type: none"><li>• List of common ground rules</li><li>• Determine meeting size based on purpose and delegate attendance to reflect expertise needed.</li><li>• Utilize <u>CBP Meetings Calendar</u> to provide advance notice (1-2 weeks) and post relevant materials</li><li>• Meeting summaries/minutes posted within 1 week</li><li>• Update group page information and core membership lists on <u>CBP website</u> every 6 months, if needed.</li><li>• Use common meeting platforms for hosting and file sharing (i.e., Microsoft Teams, Zoom, Google Drive).</li></ul>
Defining roles and responsibilities of chairs, coordinators, staffers, interested parties, and voting/non-voting members	
Standard Chesapeake Bay Program agenda template	
Standard Chesapeake Bay Program minutes template for actions and decisions	



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# **Update: Geographic Program Reviews**

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## Proposed next steps:

1. GIT 6 will review and incorporate feedback from GIT 6 members, coordinators, and staffers to Meeting Best Practices appendix and agenda / minutes templates.
  - Plan to share with Management Board for review in July and discussion at August Management Board meeting.
2. Small group will continue planned discussions for geographic program reviews through the summer.