



Position Description: **Local Government Advisory Committee Chair**

About: The Local Government Advisory Committee (LGAC) advises the Chesapeake Executive Council and their senior staff, known as the Policy Steering Committee, on achieving the goals of the Chesapeake Bay Watershed Agreement. For more information on how the Chesapeake Bay Program is organized, please see the organizational chart: <http://www.chesapeakebay.net/about/organized>. You may access more information about the Advisory Committee, including past agendas and Quarterly Meeting minutes on the LGAC webpage at www.chesapeakebay.net/who/group/lgac.

Position Description: Local Government Advisory Committee (LGAC) Chair is elected by LGAC Members during the annual meeting for a one-year term. The LGAC Chair leads the Committee's efforts to fulfill its mission of *'sharing the views and insights of local elected officials with state and federal decision makers and to enhance the flow of information among local governments about the protection and restoration of the Chesapeake Bay watershed.'* The LGAC Chair presents the Committee's recommendations and advice to the Chesapeake Executive Council at their annual meeting.

Specific Duties of the Position:

- Duties listed in position description for LGAC Members
- Provide direction to staff on LGAC's annual priorities, quarterly meeting objectives/agendas and annual recommendations
- Present Annual Recommendations to the Chesapeake Executive Council
- Liaison with other Advisory Committees
- Preside over LGAC Quarterly meetings and LGAC Executive Committee meetings
- Represent LGAC on Policy Steering Committee

Minimum Qualifications & Experience:

- Same as those listed in position description of LGAC Members
- Represent the District of Columbia, Maryland, Pennsylvania or Virginia on LGAC

Hours and Travel: This position requires travel throughout the Chesapeake Bay watershed, including to Maryland, Pennsylvania, Virginia, Delaware and the District of Columbia on a quarterly basis. The position is part-time (average 8 - 40 hours per month).

Expenses: This is a volunteer position. LGAC Members are reimbursed for reasonable travel expenses, like mileage. Lodging and meals during quarterly LGAC meetings are provided at no cost to members.



Position Description: **Local Government Advisory Committee Vice Chair**

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Position Description: Local Government Advisory Committee (LGAC) Vice Chairs are elected by LGAC Members during the annual meeting for a one-year term. LGAC Vice Chairs are elected to represent the following delegations: the District of Columbia, Maryland, Pennsylvania, Virginia and At-Large (elected by Delaware, West Virginia and New York members). The LGAC Vice Chair supports the Committee's efforts to fulfill its mission of '*shar[ing] the views and insights of local elected officials with state and federal decisionmakers and to enhance the flow of information among local governments about the protection and restoration of the Chesapeake Bay watershed.*'

Specific Duties of the Position:

- Duties listed in position description for LGAC Members
- Serve on LGAC Executive Committee and attend quarterly meetings
- Preside over quarterly Jurisdiction Meetings and report-out to LGAC
- With support from Jurisdiction Representatives, liaison with jurisdiction leadership
- Represent LGAC on one Chesapeake Bay Program Goal Team and report-out to LGAC
- As needed, fulfill other duties delegated by LGAC Chair

Minimum Qualifications & Experience:

- Same as those listed in position description of LGAC Members

Hours and Travel: This position requires travel throughout the Chesapeake Bay watershed, including to Maryland, Pennsylvania, Virginia, Delaware and the District of Columbia on a quarterly basis. The position is part-time (average 4 - 16 hours per month).

Expenses: This is a volunteer position. LGAC Members are reimbursed for reasonable travel expenses, like mileage. Lodging and meals during quarterly LGAC meetings are provided at no cost to members.