



**Chesapeake Bay Program**  
*Science. Restoration. Partnership.*

## **Principals' Staff Committee Meeting** ***Draft Agenda***

April 7, 2026  
9:00 am – 12:00 pm

**Meeting Link: Join the meeting now**  
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**Materials Webpage: [Click here for all meeting materials](#)**

**Purpose:** The purpose of this Principals' Staff Committee (PSC) meeting is to review initial revisions to the Governance and Management Framework and to invite PSC members to provide targeted feedback and insights on key components. The PSC will also charge a committee to begin the planning of the 2026 Executive Council (EC) meeting. The meeting will also include updates on the Phase 7 timeline and tiered implementation targets, the Conowingo WIP, and the Executive Council Charge on Tribal Partnership.

### **I. Meeting Introductions**

**9:00 a.m. – 9:05 a.m.**

The PSC Chair, Secretary Jessica Shirley, will kick off the meeting and will review the meeting purpose. Dan Coogan, CBPO Director, will administer the roll call.

Requested Action: Non-decisional; Discussion and presentation only

*Presenters: Secretary Shirely, PADEP; Dan Coogan, EPA*

Materials: None.

### **II. Partnership Updates**

**9:05 a.m. – 9:20 a.m.**

The purpose of this agenda topic is to solicit Partnership updates from all PSC members, including voting and nonvoting Jurisdictional representatives, Advisory Committee Chairs and Goal Team Chairs.

Requested Action: None; Discussion and Presentation only.

*Facilitator: Secretary Shirley, PA DEP*

Materials: None.

**III. Governance and Structure** **9:20 a.m. – 10:05 a.m.**

The Implementation Team will review initial revisions to the Governance and Management Framework. PSC members will provide targeted feedback and insights on key Framework policies, including those related to partnership priority setting. The Implementation Team will incorporate this input into subsequent drafts for future PSC review and approval.

Requested Action: Non decisional; Discussion and Presentation only.

*Presenters: Jill Whitcomb, PA DEP; Dan Coogan, EPA; Anna Killius, CBC; Kevin Schabow, NOAA; Leila Duman, MD DNR; Doug Bell, EPA*

*Facilitator: Secretary Shirley, PA DEP*

Materials:

III. Draft Revised Governance and Management Framework

**IV. Update on Phase 7 Timeline and Tiered Implementation Targets** **10:05 a.m. – 10:50 a.m.**

The purpose of this agenda topic is to provide an update on the Phase 7 development timeline, highlighting the critical path to complete the Phase 7 model. In addition, an initial presentation will be provided on the background and motivation for exploring Tiered Implementation, how it ties into shallow waters and living resources, and a comparison of our current approach versus how tiered implementation could work.

Requested Action: Non decisional; Discussion and Presentation only.

*Facilitator: Lee McDonnell, EPA; Dr. Kaylyn Gootman, EPA; Bruce Vogt, NOAA*

Materials:

IV.a. Presentation: Update on Phase 7 Timeline

IV.b. Presentation: Tiered Implementation Targets

**V. Conowingo WIP Update** **10:50 a.m. – 11:15 a.m.**

The purpose of this agenda topic is to provide an update on the status of the Conowingo WIP.

Requested Action: Non- decisional; Discussion only.

*Facilitator: Jill Whitcomb, PA DEP; Matt Rowe, MDE*

Materials:

TBD

**BREAK** **11:15 a.m. – 11:25 a.m.**

**VI. EC Charge on Tribal Partnership** **11:25 a.m. - 11:35 a.m.**

The purpose of this agenda topic is to receive an update on the process to implement the EC Charge on Tribal Partnership.

Requested Action: Non- decisional; Discussion only<sup>3</sup>

*Facilitator: Secretary Shirley, PA DEP*

Materials:

VII. Presentation: CBP Update EC Charge on Tribal Partnership

- VII. 2026 Executive Council Meeting Planning** **11:35 a.m. - 11:40 a.m.**  
The purpose of this agenda topic is to charge a committee to begin planning the December 2026 EC meeting and solicit individuals to be part of the planning team.

Requested Action: Decisional. The PSC will make decision to charge a committee to begin planning the December EC meeting.

*Facilitator: Secretary Shirley, PA DEP*

Materials:

NA

- VIII. Advisory Committee Reflections** **11:40 a.m. - 11:55 a.m.**  
The purpose of this agenda topic is to invite the four advisory committee Chair's to share reflections from the meeting's discussion.

Requested Action: Non-decisional; Discussion only.

*Facilitator: Abel Olivo, SAC; Marty Qually, LGAC; Bill Dennison, STAC; Bill Fink, AAC*

Materials: None

- IX. Review of Actions and Decisions** **11:55 a.m. – 12:00 p.m.**  
The purpose of this agenda topic is to recap the decisions and actions captured from the day's discussions and deliberations.

Requested Action: Non-decisional; Discussion only.

*Facilitator: Amy Handen, EPA*

Materials: None.

- X. Wrap Up and Adjourn** **12:00 p.m.**