



Chesapeake Bay Program
Science. Restoration. Partnership.

Principals' Staff Committee Meeting Final Agenda V3

June 30, 2026
9:00 a.m. – 12:30 p.m.

Susquehanna River Basin Commission
4423 North Front Street
Harrisburg, PA17110

Meeting Link: [Join the meeting now](#)

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Materials Webpage: [Click here for all meeting materials](#)

Purpose: The purpose of this Principals' Staff Committee (PSC) meeting is to approve the Chesapeake Bay Program (CBP) partnership's Governance and Management Framework (GMF) document; review the updated CBP organizational structure; approve recommendations on tribal partnership; approve the Partnership Support Team co-chairs; and receive an update on the Strategic Plan development and an update from the PSC Monitoring Strategy Team.

I. Meeting Introductions

9:00 a.m. – 9:05 a.m.

Secretary Shirley, PSC Chair, will kick-off the meeting and will review the meeting purpose. Dan Coogan, EPA, will administer the roll call.

Requested Action: Non-decisional; Discussion and presentation only

Presenters: Secretary Shirley, PA DEP and Dan Coogan, EPA

Materials:

I. Actions and Decisions: April 2026 PSC

- II. Partnership Updates** **9:05 a.m. – 9:25 a.m.**
The purpose of this agenda topic is to solicit Partnership updates from all PSC members, including: voting and nonvoting member representatives, and Advisory Committee Chairs and Goal Team leads.
- Requested Action: Non-decisional; Discussion and presentation only
Facilitator: Secretary Shirley, PA DEP; Dan Coogan, EPA
Materials: None.
- III. Advisory Committee Reflections** **9:25 a.m. – 9:45 a.m.**
The purpose of this agenda topic is to invite the four Advisory Committee Chairs to share reflections on the decisional items, as well as any other topics they would like to raise.
- Requested Action: Non-decisional; Discussion and presentation only
Facilitator: Secretary Shirley, PA DEP; Abel Olivo, SAC; Josh Hastings, LGAC; Bill Fink, AAC; Bill Dennison, STAC
Materials: None.
- IV. Public Feedback** **9:45 a.m. – 9:55 a.m.**
The purpose of this agenda topic is to provide an opportunity for members of the interested public and Chesapeake Bay Program partners to ask questions or offer comments on materials discussed during today's meeting.
- Requested Action: Non-decisional; Discussion only.
Facilitator: Secretary Shirley, PA DEP
Materials: none
- V. Executive Council Charge: Charting a Course Beyond 2025 - Approval of CBP Governance and Management Framework and Structure** **9:55 a.m. – 10:25 a.m.**
The purpose of this agenda topic is to approve the updated Governance and Management Framework in response to the [*Chesapeake Executive Council Charge to the Principals' Staff Committee: Charting a Course Beyond 2025.*](#)
- Requested Action: Decisional; Approve CBP GMF
Facilitator: Jill Whitcomb, PA DEP; Dan Coogan, EPA; Doug Bell, EPA
Materials:
V.a Governance and Management Framework - FINAL DRAFT FOR APPROVAL
V.b. Governance and Management Framework - PPT
V.c. Governance and Structure - Two Pager Summary
V.d. Governance and Management Framework - REDLINE DRAFT
V.e. Priority Setting Framework - WORKING DRAFT
- VI. Approval of Partnership Support Team Co-Chairs** **10:25 a.m. – 10:35 a.m.**
The purpose of this agenda topic is to approve the co-chair positions of the following three Partnership Support Teams: science and analytical; outreach and engagement; and governance and operations.

Requested Action: Decisional; Approve Partnership Support Team Co-Chairs

Facilitator: Dan Coogan, EPA

Materials:

VI. Support Team Co-Chair Nominations

VII. Review of Goal Team Structure

10:35 a.m. – 11:05 a.m.

The purpose of this agenda topic is for Goal Team Chairs to review, in consultation with the PSC, the proposed workgroups and action teams needed for implementing the revised Watershed Agreement.

Requested Action: None; discussion and presentation only.

Facilitator: Dan Coogan, EPA; Kevin Schabow, NOAA; Becky Gwynn, VA DWR; Greg Sandi, MDE; Lee McDonnell, EPA; Claire Jantz, PA DCNR; Ken Hyer, USGS; Julie Lawson, DC DOEE; Julia Wakeling, DC DOEE

Materials:

VII. Goal Team Structure - PPT

BREAK

11:05 a.m. – 11:20 a.m.

VIII. Executive Council Charge on Tribal Partnership – Approval of Recommendations on Tribal Partnership

11:20 a.m. – 11:40 a.m.

The purpose of this agenda is to discuss and confirm the recommendation in response to the 2025 EC Charge, [*Chesapeake Executive Council Charge to the Principals' Staff Committee: Tribes as a Formal and Enduring Partner in the Chesapeake Bay Program*](#). At their December 2, 2025, meeting, the Chesapeake Executive Council (EC) charged the PSC to develop recommendations on how best to include tribes across the watershed in the Chesapeake Bay Program partnership.

Requested Action: Decisional; Approve recommendation

Facilitator: Adrienne F. Kotula, VA Deputy Secretary of Natural and Historic Resources

Materials: none.

IX. Strategic Plan Update

11:40 a.m. – 11:55 a.m.

The purpose of this agenda topic is to briefly review components of the Strategic Plan, the timeline for its development, and PSC member roles in reviewing and approving the draft and final document.

Requested Action: None; discussion and presentation only.

Facilitator: Sarah Brzezinski, EPA

Materials:

IX. Strategic Plan PSC Briefing Presentation

X. PSC Monitoring Strategy Team Update

11:55 a.m. – 12:05 p.m.

During the June 2024 PSC meeting, the CBP was charged with assigning a team to develop a Phase II monitoring strategy team to address vulnerabilities and protect investments in CBP

monitoring networks, through assessment and partner coordination. A PSC Monitoring Strategy Team formed in January 2025 to address this charge and includes state, federal, and other partners. Kaylyn Gootman, a member of the Strategy Team, will provide an update on progress to date and draft report.

Requested Action: None; discussion and presentation only.

Facilitator: Kaylyn Gootman, EPA

Materials:

X. Presentation: PSC Monitoring Strategy Team Update

XI. Goal Team Updates

12:05 a.m. – 12:25 p.m.

The purpose of this agenda topic is to invite the four Goal Team co-chairs to present updates on their respective Goal Team and Workgroup activities and priorities.

Requested Action: Non-decisional; Discussion and presentation only

Facilitator: Secretary Shirley, PA DEP; Kevin Schabow, NOAA; Becky Gwynn, VA DWR; Greg Sandi, MDE; Lee McDonnell, EPA; Claire Jantz, PA DCNR; Ken Hyer, USGS; Julie Lawson, DC DOEE; Julia Wakeling, DC DOEE

Materials: None.

XII. Review of Actions and Decisions

12:25 p.m. – 12:30 p.m.

The purpose of this agenda topic is to recap the decisions and actions captured from the day's discussions and deliberations.

Requested Action: Non-decisional; Discussion only.

Facilitator: Amy Handen, EPA

Materials: none.

XIII. Wrap Up and Adjourn

12:30 p.m.