



**Local Government
Advisory Committee**
to the Chesapeake Executive Council

Possible Changes to LGAC Operations and Priorities

March 2026

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Annual Schedule

LGAC Annual Recommendations Process

December Quarterly Meeting

- Federal/state updates
- Set priority topics for next year



September Quarterly Meeting

- Discuss priority topic #3
- Discuss annual recommendations

March Quarterly Meeting

- Discuss priority topic #1



June Quarterly Meeting

- Discuss priority topic #2

Other Standing LGAC meetings

- LGAC Chair/Vice Chair Check-ins - biweekly for 30 mins (approx. 26 per year)
 - Goal: debrief previous CBP meetings, prepare for upcoming CBP meetings and provide direction to staff
 - Attendees: Chair, First Vice Chair, Coordinator, Staffer
- LGAC Executive Committee - quarterly for 1 hour
 - Goal: review and provide feedback on draft quarterly meeting agenda
 - Attendees: LGAC Chair, all Vice Chairs, Coordinator, Staffer, EPA liaisons
- LGAC Quarterly Jurisdiction Meetings - quarterly for 1 hour (approx. 16 meetings per year)
 - Goal: discuss jurisdiction specific updates
 - Attendees: LGAC Vice Chair, members, Coordinator, Staffer, Jurisdiction Representative

Roles and Responsibilities

LGAC Member Roles and Responsibilities

- Share the views and insights of local officials with federal and state decision-makers
- Champion local government priorities and needs within the Chesapeake Bay Program and with federal and state partners
- Anticipate attending and participating in four LGAC Quarterly Meetings each year, unless excused
- Participate in four virtual committee meetings a year to prepare for Quarterly Meetings
- Maintain mutual communication with local elected officials and other stakeholders to ensure a broad range of local government interests is presented for discussion with LGAC
- As available, host local government engagement events like peer to peer learning exchange tours and roundtable discussions

Proposed Leadership Roles and Responsibilities

Role	Responsibilities	Term
Chair	<p>Present Annual Recommendations to Executive Council</p> <p>Run Quarterly LGAC meetings</p> <p>Run Quarterly LGAC Executive Committee Meetings</p> <p>Represent LGAC on Quarterly Policy Steering Committee</p>	1 year
First Vice Chair	<p>Fill in for chair as needed</p> <p>Serve on LGAC Executive Committee</p> <p>Liaison with other Advisory Committees and report out to LGAC</p>	1 year
PA, MD, VA, DC and At-Large Vice Chairs	<p>Fill in for chair as needed</p> <p>Serve on LGAC Executive Committee</p> <p>Run Quarterly Jurisdiction meetings and report out to LGAC</p> <p>Represent LGAC on one CBP Goal Team and report out to LGAC</p> <p>Liaison with jurisdiction leadership</p>	1 year

Discussion

Discussion Questions

- How can LGAC effectively coordinate with the Goals Teams, Advisory Committees etc?
- Does the annual meeting flow set LGAC members up for timely and actionable annual recommendations?
- In the past, LGAC had a multi-year strategic plan. Does LGAC need one? Or do annual priorities make more sense than a longer term document?
- Do we need position descriptions for LGAC chair, first vice chair, state vice chairs?
- Do we need position descriptions for jurisdiction representatives?
- Do we like having annual elections? Is one year the right term length for LGAC Chair/Vice Chairs?
- Should LGAC adopt an 'ethical behavior guidelines' policy in line with the Bay Program Governance? Should LGAC have annual COI disclosures?

Thank you!
