



## Watershed Technical Workgroup Meeting

February 5, 2026  
10:00 AM-12:00 PM

**Meeting Link:** [Join the meeting via Microsoft Teams](#)  
**Meeting ID:** 293 283 850 537 34 | **Passcode:** jw3xJ3G3  
**Call:** +1 202-991-0477,,496427722# | **Conference ID:** 496 427 722#

[Visit the meeting webpage for meeting materials and additional information.](#)

This meeting may be recorded for internal use only to assure the accuracy of meeting notes. To turn on closed captioning, click on the three ellipses (More actions), then click on "Turn on live captions" (preview). To request accommodations, please contact Caroline Kleis ([Kleis.Caroline@epa.gov](mailto:Kleis.Caroline@epa.gov)).

**Please read the following information carefully, as our meeting policies have changed:**

- All meeting attendees' cameras and microphones will be muted at the start of the meeting.
- To request access to the microphone and camera, all meeting participants will be required to use the raised hand feature on Teams. Once access has been granted by the meeting organizer, you will then be allowed to unmute your mic and turn on your camera. Unless instructed otherwise, once a participant has microphone or camera access, they will have this permission for the remainder of the meeting.
- Access to chat will be provided as well. Should it be necessary, the Q&A feature on Teams will be utilized to field participant questions.

**Compromised Meeting Plan:** If the meeting's privacy is compromised, the meeting staffer and coordinator will send an email to all Members, alternates, staffers, coordinators, and interested parties. Within the email, you will find a new meeting link, instructions on sharing this information with external partners, and any necessary adjustments to the meeting schedule. Please do NOT share this information publicly or post it to the Chesapeakebay.net webpage.

**Purpose:** To provide the WTWG with important announcements related to 2025 Progress and the Phase 7 Model.

## Agenda

### I. Introductions & Announcements

(10:00- 10:10 AM)

- Please put your name and affiliation in the chat box for attendance purposes. Thank you!
- Approval of [January Meeting Minutes](#)
- Update on Nomination Process

- Verification Emails from Auston
- April 1 Deadline for Phase 7 Calibration BMP History and 2025 Progress Data Submissions
- Status of the Transition from NEIEN to CAST for BMP Reporting
- Update on the Deletion of Historical Progress Submissions- Jess Rigelman, J7 Consulting
- Reminder to Submit Pasture High and Hay High Acres for Phase 7
- Federal Facilities Reporting Template Update for UNM
- Other announcements?

Requested Action: Decisional- Approval of January 2026 Meeting Minutes

Lead: Auston Smith, EPA

Materials: January 2026 Meeting Minutes

## **II. Progress Validation Report Updates (10:10-10:20AM)**

At the January WTWG meeting, Jess Rigelman noted that a request was made to add a tab indicating potential duplicates to the validation report for Progress. At the February WTWG meeting, Jess will ask the WTWG for final approval of the addition of the duplicates worksheet to validation reports. Jess will also share an update on new errors that will be included as a part of the validation report.

Requested Action: Decisional- Approval of the Addition of a Duplicates Worksheet to the Validation Report.

Lead: Jess Rigelman, J7 Consulting LLC

Materials: Presentation

## **III. Approval of Mapping of BMPs to Load Source Groups (10:20-10:35 AM)**

In November 2025, Jess Rigelman provided an overview of an initial proposal for how Phase 7 load sources will be mapped to BMPs. Jess returned to the WTWG in January 2026 with an update on initial feedback from the Urban Stormwater Workgroup and Agriculture Workgroups. At the February meeting, Jess will present the final matrix for WTWG approval, incorporating recommendations from the Urban Stormwater Workgroup and Agriculture Workgroup. The WTWG will be asked to approve the mapping of BMPs to load source groups for Phase 7.

Requested Action: Decisional- Approval of the Mapping of BMPs to Load Source Groups

Lead: Jess Rigelman, J7 Consulting LLC

Materials: Presentation, Updated Mapping of BMP to Load Source Matrix

## **IV. 2025 Progress Phase 6 NEIEN Appendix Proposed Additions (10:35- 10:55 AM)**

Jess Rigelman will provide an overview of proposed additions to the approved 2025 Progress NEIEN Appendix. This will allow CBPO to appropriately receive both Phase 6 2025 Progress BMPs and BMPs for the Phase 7 calibration by April 1st.

Requested Action: Informational

Lead: Jess Rigelman, J7 Consulting LLC

Materials: Presentation, P6 and P7 NEIEN Appendix Spreadsheet

## **V. Phase 7 NEIEN Appendix Update (10:55-11:10AM)**

Jess Rigelman will provide the group with an update on feedback received regarding the NEIEN Appendix. Time will be made for additional discussion.

Requested Action: Informational  
Lead: Jess Rigelman, J7 Consulting LLC  
Materials: Draft NEIEN Appendix

**VI. Pasture and Hay Nutrient Management (11:10-11:25 AM)**

Tom Butler will lead a discussion with the group surrounding a potential concern for reporting nutrient management on pasture and hay lands and an associated solution.

Requested Action: Informational  
Lead: Tom Butler, EPA  
Materials: Presentation

**VII. Animal Waste Management Systems NEIEN Proposed Appendix Update (11:25-11:45 AM)**

Using USDA Manure Management System information and in-pasture estimates from jurisdictional partners, a conversion factor estimate for each animal type has been provided to calculate animal units from the volume of an animal waste management system. We would like to review this methodology with the Workgroup for inclusion in the NEIEN Appendix.

Requested Action: Informational  
Lead: Auston Smith, EPA  
Materials: AWMS Volume Estimates Spreadsheet

**VIII. Overview of E3 and No-Action Scenarios (11:45-11:55 AM)**

Auston Smith, EPA, will provide the group with an overview of E3 (“Everything, Everywhere, (by) Everyone”) and No-Action scenarios for setting planning targets. This informational overview will lay the groundwork for future discussions and decisions at the sector workgroup level on scenario inputs.

Requested Action: Informational  
Lead: Auston Smith, EPA  
Materials: Presentation

**IX. Wrap-Up (11:55 AM-12:00 PM)**  
Lead: Caroline Kleis, CRC

**X. Adjourn (12:00 PM)**

**Next Meeting:** March 5<sup>th</sup> 2026, from 10:00AM-12:00PM