

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda**

Date: February 28, 2017

Time: 1:00 PM – 3:00 PM

Location: CBPO, Room 303

Call-in: 866-299-3188

Code: 267-5715

Meeting Website: <http://www.chesapeakebay.net/calendar/event/24506/>

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members:

Greg Allen, EPA	Amy Handen, NPS
Greg Barranco, EPA	Nicki Kasi, PA DEP
Russ Baxter, Office of the Secretary of Natural Resources	Catherine Krikstan, UMCES
Jamie Baxter, Chesapeake Bay Funders Network	Nicole Lehmer, CRC
Sheila Besse, DC DOEE	Paul Marchetti, PENNVEST
Jessica Blackburn, Alliance/CAC	Dan Nees, UMD Environmental Finance Center (Chair)
Dr. Elliott Campbell, MD DNR	Jake Reilly, NFWF
Jana Davis, Chesapeake Bay Trust	Kristin Saunders, UMCES
Jim Edward, EPA (Vice-Chair)	Julie Winters, EPA (Coordinator)
Emily Freeman, CRC (Staff)	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00 – 1:05	Summary of Action Items from January 2017 Meeting: <ul style="list-style-type: none"> ACTION: Draft a list of which Outcome groupings (GITs and Workgroups) will be invited to attend 2017 Budget & Finance Workgroup meetings, to occur in the weeks following their Quarterly Review meeting with the Management Board (<i>Emily Freeman</i>). Complete. DECISION: When reporting state funding CBARA data on <i>ChesapeakeProgress</i>, State Program Totals + Federal Funds Received can be used in the narrative, while only State Program Totals should be used in the graphic displays.
GIT Funding: Purpose and Process (Discussion Lead: Greg Allen) <i>A retrospective overview of the process used for GIT funded projects, including purpose of the funds and</i>	1:05 – 1:20	Materials <ul style="list-style-type: none"> GIT Funding Presentation

<i>evolution of the process.</i>		
GIT Funding: FY2017 and Beyond (Discussion Lead: Jana Davis) <i>Determine how the Budget and Finance Workgroup will help Goal Team 6 lead the GIT funding process going forward (workplan section 1a), and discuss how the process can be modified and improved going forward, with the knowledge that fiscal changes that may arise.</i>	1:20 – 2:00	<u>Materials</u> <ul style="list-style-type: none"> 2016-2017 Budget & Finance Workgroup Workplan (draft)
Biennial Workplan Financing Guiding Questions (Discussion Lead: Dan Nees, Julie Winters) <i>Refine the draft set of financing questions presented to the workgroup in January, and at the Biennial SRS kickoff meeting in February. These questions will guide financing considerations in next round of Biennial Workplans. Reach consensus on which questions the workgroup will recommend to GIT6.</i>	2:00 – 2:25	<u>Materials</u> <ul style="list-style-type: none"> Biennial Workplan Template Biennial Workplan Finance Guiding Questions (draft)
Finance 101 (Discussion Lead: Dan Nees) <i>Review the format and content of the Environmental Finance 101 presentation given at the Biennial SRS kickoff meeting. Discuss any possible changes that could be made to convert this presentation into a webinar-style format, a course similar to the MOST Stormwater Financing model, or other options.</i>	2:25 – 2:45	<u>Materials</u> <ul style="list-style-type: none"> Environmental Finance 101 Presentation
Updates and Announcements (Discussion Lead: Emily Freeman) 1. GIT/Workgroup Meetings with B&FWG	2:45 – 2:55	<u>Materials</u> <ul style="list-style-type: none"> B&FWG-GIT Joint Meeting Schedule (draft)
Action Items, Wrap-up, Next Steps (Discussion Lead: Dan Nees) <i>A review of next steps, actions items and decisions.</i>	2:55 – 3:00	<ul style="list-style-type: none"> Next meeting → March 29, 1-3 PM