

CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda

Date: May 31, 2017

Time: 1:00 PM – 3:00 PM

Location: CBPO, Room 305A

Call-in: 866-299-3188

Code: 410-267-5731

Meeting Website: <http://www.chesapeakebay.net/calendar/event/24509/>

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members:

Greg Allen, EPA	Amy Handen, NPS
Greg Barranco, EPA	Nicki Kasi, PA DEP
Russ Baxter, Office of the Secretary of Natural Resources	Catherine Krikstan, UMCES
Jamie Baxter, Chesapeake Bay Funders Network	Nicole Lehmer, CRC
Sheila Besse, DC DOEE	Paul Marchetti, PENNVEST
Jessica Blackburn, Alliance/CAC	Dan Nees, UMD Environmental Finance Center (Chair)
Dr. Elliott Campbell, MD DNR	Jake Reilly, NFWF
Jana Davis, Chesapeake Bay Trust	Kristin Saunders, UMCES
Jim Edward, EPA (Vice-Chair)	Julie Winters, EPA (Coordinator)
Emily Freeman, CRC (Staff)	Dave Goshorn, MD DNR (GIT 6 Chair)

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00 – 1:10	Summary of Action Items from April 2017 Meeting: <ul style="list-style-type: none"> ACTION: Incorporate Dan Nees' finance questions into the SRS General Description and SRS Quarterly Progress Meeting Guide documents. <i>In Progress.</i> ACTION: Send a message to the GIT Chairs, Coordinators, and Staffers that presented to the Management Board on May 11, on behalf of Dan Nees, inviting them to meet with the Budget & Finance WG at the May 31 and/or June 28 meeting to discuss finance-related issues in their Management Strategies and work plans. <i>Complete.</i> ACTION: Compile a summary of finance-related issues in the Management Strategies and 2-year work plans. <i>In Progress.</i> ACTION: Jim Edward and Julie Winters will take the lead in following up on the EFAB request to the regional administrator to advance from the path forward

		report action items F and G. Elliott Campbell will also be a part of this team. <u>Complete.</u>
SRS Finance Strategy Work Session Proposal (Discussion Lead: Dan Nees, Julie Winters) <i>Discuss options for a finance working session with GITs/workgroups, including process, format, and identifying possible subject matter experts to recruit. Review the proposed work session project scope, and reach consensus on the style of meeting/work session the workgroup prefers. B&FWG leadership plans to provide an update to GITs/workgroups no later than Tuesday, June 6.</i>	1:10 – 2:40	<u>Materials</u> <ul style="list-style-type: none"> SRS Finance Strategy Work Session Scope (draft)
Updates and Announcements (Discussion Lead: Jim Edward) <ol style="list-style-type: none"> Environmental Finance Action Team Report EPA Environmental Finance Advisory Board (EFAB) Proposal CBP Budget and Financing Page (NEW) Chesapeake Progress Funding Page (NEW) 	2:40 – 2:55	<u>Materials</u> <ul style="list-style-type: none"> Chesapeake Bay Partners’ “Path Forward” Report (draft) Request for Finance-Related Advice from EFAB Chesapeake Bay Program Proposed Project Charge for EFAB
Action Items, Wrap-up, Next Steps (Discussion Lead: Dan Nees) <i>A review of next steps, actions items and decisions.</i>	2:55 – 3:00	Next meeting → June 28, 1-3 PM