

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda**

Date: July 26, 2017

Time: 1:00 PM – 3:00 PM

Location: CBPO, Room 305A

Call-in: 866-299-3188

Code: 410-267-5731

Meeting Website: <http://www.chesapeakebay.net/calendar/event/24511/>

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members:

| | |
|---|--|
| Laurel Abowd, CRC | Jim Edward, EPA (Vice-Chair) |
| Greg Allen, EPA | Emily Freeman, CRC (Staff) |
| Greg Barranco, EPA | Megan Granato, MD DNR |
| Russ Baxter, Office of the Secretary of Natural Resources | Amy Handen, NPS |
| Jamie Baxter, Chesapeake Bay Funders Network | Nicki Kasi, PA DEP |
| Sheila Besse, DC DOEE | Catherine Krikstan, UMCES |
| Jessica Blackburn, Alliance/CAC | Dan Nees, UMD Environmental Finance Center (Chair) |
| Dr. Elliott Campbell, MD DNR | Jake Reilly, NFWF |
| Jana Davis, Chesapeake Bay Trust | Kristin Saunders, UMCES |
| Jim Edward, EPA (Vice-Chair) | Julie Winters, EPA (Coordinator) |

| Agenda Item, Discussion Lead and Desired Outcome | Time | Materials, Notes, and Action Items |
|---|-------------|---|
| Introductions (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i> | 1:00 – 1:10 | Summary of Action Items from June 2017 Meeting: <ul style="list-style-type: none"> DECISION: The Budget and Finance Workgroup will move ahead with planning a one-day Chesapeake Bay Program finance work session. The workgroup will form a planning team for this meeting. The team will include members of the workgroup, as well as GIT Chairs and Coordinators who have expressed interest. ACTION: Dan Nees will redraft the three finance questions based on the finance discussion with GITs 1, 2, 4, and 5. The revised questions will be preceded by a paragraph summarizing the outcomes of the finance discussion with the GITs from the June 28 meeting. <i>In Progress.</i> ACTION: Dan Nees will begin reaching out to potential finance experts and facilitators to participate in the CBP finance work session. <i>In Progress.</i> |

| | | |
|--|-------------|--|
| Follow-Up from June Meeting with GITs (Discussion Lead: Dan Nees) <i>Brief recap of June 28 meeting the GITs 1, 2, 4, 5, including actions and decisions, next steps, and the path forward for the planning team.</i> | 1:10 – 1:40 | <u>Materials</u> <ul style="list-style-type: none"> Finance Guiding Questions (draft) SRS Finance Strategy Work Session Project Scope (draft) |
| Environmental Finance Report: Budget & Finance Workgroup Action Items (Discussion Lead: Jim Edward) <i>Review the actions items from the Environmental Finance Action Team Report that fall to the Budget and Finance Workgroup, including those that could potentially fall under a GIT Funding proposal.</i> | 1:40 – 2:05 | <u>Materials</u> <ul style="list-style-type: none"> Budget & Finance Workgroup Environmental Finance Actions Summary Environmental Finance Action Team Report (draft) |
| GIT Funding (Discussion Lead: Greg Allen, Julie Winters) <i>Walk through the FY2017 GIT Funding timeline and project criteria. Discuss potential project ideas that the workgroup may want to submit via GIT 6 in this process (deadline: July 28, 2017).</i> | 2:05 – 2:45 | <u>Materials</u> <ul style="list-style-type: none"> FY2017 GIT Funding Request for Ideas SRS Finance Strategy Work Session Project Scope (draft) |
| Updates and Announcements (Discussion Lead: Jim Edward) <ol style="list-style-type: none"> CBARA Budget Data Request August EFAB Meeting 2018 Meeting Schedule | 2:45 – 2:55 | <u>Materials</u> <ul style="list-style-type: none"> CBP Environmental Finance EFAB Proposal 2018 B&FWG Meeting Schedule (draft) |
| Action Items, Wrap-up, Next Steps (Discussion Lead: Dan Nees) <i>A review of next steps, actions items and decisions.</i> | 2:55 – 3:00 | Next meeting → August 30, 1-3 PM |