

CBP Enhance Partnering, Leadership and Management Goal Implementation Team
Budget & Finance Workgroup
Meeting Agenda

Date: November 16, 2016

Time: 2:00pm – 3:00pm

Location: CBPO, Room 305A

Call-in: 866-299-3188

Code: 267-5715

Meeting Website: <http://www.chesapeakebay.net/calendar/event/23873/>

Adobe Connect Link: <https://epawebconferencing.acms.com/budgetfinancewg/>



Members:

Greg Allen, EPA	Nicki Kasi, PA DEP
Kate Baker, Chesapeake Conservancy	Nicole Lehmer, CRC
Greg Barranco, EPA	Paul Marchetti, PA IIA Pennvest
Russ Baxter, VA Office of Natural Resources	Dan Nees, UMD Environmental Finance Center, Chair
Jamie Baxter, Chesapeake Bay Funders Network	Jake Reilly, NFWF
Sheila Besse, DC DOEE	Kristin Saunders, UMCES
Jessica Blackburn, Alliance/CAC	Julie Winters, EPA, Coordinator
Dr. Elliott Campbell, MD DNR	Carin Bisland (guest)
Jana Davis, Chesapeake Bay Trust	Rebecca Hindin (guest)
Jim Edward, EPA, Vice-Chair	
Emily Freeman, CRC	
Amy Handen, NPS	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	2:00-2:05	Summary of Action Items from October 2016 Meeting: <ul style="list-style-type: none"> ACTION: Revise language in the Oct. 26 PSC agenda to characterize the “ask” of PSC members in terms of which recommendations they see as priority, and the corresponding implementation scales/responsible parties (<i>Greg Barranco</i>). Complete. ACTION: Draft 3-5 paragraphs as a template for meeting with GITs/workgroups to discuss finance in the work they are currently doing (<i>Dan Nees</i>). In Progress.
Updates and Announcements (Discussion Lead: Dan Nees, Julie Winters)	2:05 – 2:15	

<ol style="list-style-type: none"> 1. Call for volunteers to help Dan draft finance discussion template for meeting(s) with GITs. 2. PSC approval of Charge to Environmental Finance Symposium Report Action Team 3. PSC members voting on prioritization of recommendations 		
Development of “Finance 101” and “Bay 101” Primers (Discussion Lead: Dan Nees) Discuss the development and use of educational “primers” in future workgroup meetings to facilitate a more complete understanding of how Bay Program teams and projects are influencing the movement of money toward (or away from) Watershed Agreement goals, e.g. how they feed into adaptive management financing systems. Determine how this information can be used to inform the topics for the GIT6 Strategy Review System biennial meeting, tentatively scheduled in mid-January 2017.	2:15 – 2:40	
Workplan Template Analysis (Discussion Lead: All) Review the current workplan template, and discuss where/how actions related to funding and financing can be more fully incorporated in the development of Management Approaches and Key Actions in future workplans, e.g. January 2018.	2:40 – 2:55	<u>Materials</u> <ul style="list-style-type: none"> • Workplan Template
Action Items, Wrap-up, Next Steps (Discussion Lead: Dan Nees, Emily Freeman) <i>A review of next steps, actions items and decisions. Review tentative dates for 2017 workgroup meetings.</i>	2:55 – 3:00	<ul style="list-style-type: none"> • Next Meeting → December 14, 2016