

**CBP Enhancing Partnering, Leadership and Management Goal Implementation Team  
Budget & Finance Workgroup  
Meeting Agenda**

**Date:** June 22, 2016

**Time:** 1:00pm – 3:00pm

**Location:** Conference Call, CBPO Room 305-A

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Meeting Website:** <http://www.chesapeakebay.net/calendar/event/23868/>

**Adobe Connect Link:** <https://epawebconferencing.acms.com/budgetfinancewg/>



**Members In Attendance:**

Greg Allen, EPA	Amy Handen, NPS
Kate Baker, Chesapeake Conservancy	Nicki Kasi, PA DEP
Greg Barranco, EPA	Nicole Lehmer, CRC
Jamie Baxter, CB Funders Network	Lori Mackey, EPA
Jessica Blackburn, Alliance, CAC	Paul Marchetti, PA IIA Pennvest
Elliott Campbell, MD DNR	Dan Nees, UMD Environmental Finance Center, Chair
Jana Davis, Chesapeake Bay Trust	Jake Reilly, NFWF
Sarah Diebel, DOD	Kristin Saunders, UMCES
Jim Edward, EPA, Vice-Chair	Julie Winters, EPA, Coordinator
Emily Freeman, CRC	

<b>Agenda Item, Discussion Lead and Desired Outcome</b>	<b>Time</b>	<b>Materials, Notes, and <a href="#">Action Items</a></b>
<b>Introductions</b> (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00-1:10	<b>Summary of Action Items from June 1 Meeting:</b> <ul style="list-style-type: none"> <li>• <b>ACTION:</b> Review the draft Charge to agree to changes made, solicit comments, and/or suggest further revisions. <i><a href="#">See agenda item below.</a></i></li> <li>• <b>ACTION:</b> Request that project officers and grants team collect Chesapeake Bay Implementation Grant (CBIG) and Chesapeake Bay Regulatory and Accountability Program (CBRAP) information from GITs. Specifically, information on how projects relate to workplans, which goal/outcome projects are linked to, and any associated progress reports. <i><a href="#">See agenda item below.</a></i></li> <li>• <b>ACTION:</b> Decide the role of the workgroup in the follow-up to the Environmental Finance Symposium and associated Executive Council process(es)/timeline. <i><a href="#">Ongoing. See agenda item below.</a></i></li> </ul>

<b>Charge to the Workgroup</b> (Discussion Lead: Dan Nees) <i>Review the draft Charge and decide if it is acceptable or whether further revisions are need.</i>	1:10 – 1:40	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li>Budget &amp; Finance Workgroup Charge (DRAFT)</li> </ul>
<b>Chesapeake Bay Accountability and Recovery Act (CBARA)</b> (Discussion Lead: Jim Edward) <i>Review deadlines and milestones for developing a fully responsive submission. Status and next steps on OMB's request related to CBARA/budget reporting.</i>	1:40 – 2:05	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li><a href="#">Chesapeake Bay Accountability and Recovery Act</a></li> <li>OMB BDR 16-26 – 2016 Chesapeake Bay Restoration Budget Crosscut Report</li> <li>CBP BDR EPA memo to States</li> <li>CBARA State tables</li> </ul>
<b>Supporting GITs</b> (Discussion Lead: Greg Allen, Emily Freeman, Lori Mackey) <i>Determine key steps in developing a strategy for support to GITs.</i> <ul style="list-style-type: none"> <li><b>Chesapeake Bay Implementation Grant (CBIG) and Chesapeake Bay Regulatory and Accountability Program (CBRAP) information collecting</b> <ul style="list-style-type: none"> <li>Discussion around the ultimate goal of collecting CBIG/CBRAP information. How granular should information to be? Should we use workplans from 1-2 jurisdictions as a “test run” to evaluate usefulness of information collected?</li> </ul> </li> </ul>	2:05 – 2:40	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li>MD CBIG Objectives (FY15) &amp; Watershed Agreement Outcomes (DRAFT)</li> </ul>
<b>Environmental Finance Symposium</b> (Discussion Lead: Dan Nees) <i>Discuss symposium summary report from May PSC meeting and potential role(s) for the workgroup. Updates on upcoming reports, timelines, and next steps.</i>	2:40 – 2:55	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li>Environmental Finance Symposium Preliminary Summary</li> </ul>
<b>Action Items, Wrap-up, Next Steps</b> (Discussion Lead: Dan Nees, Emily Freeman) <i>A review of next steps, actions items and next agenda.</i>	2:55- 3:00	<ul style="list-style-type: none"> <li><b>Next Meeting:</b> July 27, 1-3 pm</li> </ul>