

**CBP Enhance Partnering, Leadership and Management Goal Implementation Team**  
**Budget & Finance Workgroup**  
**Meeting Agenda**

**Date:** September 28, 2016

**Time:** 1:00pm – 3:00pm

**Location:** CBPO, Room 305A

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Meeting Website:** <http://www.chesapeakebay.net/calendar/event/23871/>

**Adobe Connect Link:** <https://epawebconferencing.acms.com/budgetfinancewg/>



**Members In Attendance:**

Greg Allen, EPA	Emily Freeman, CRC
Kate Baker, Chesapeake Conservancy	Mary Gattis, Alliance
Greg Barranco, EPA	Amy Handen, NPS
Russ Baxter, VA Office of Natural Resources	Nicki Kasi, PA DEP
Jamie Baxter, Chesapeake Bay Funders Network	Nicole Lehmer, CRC
Carin Bisland, EPA (guest)	Paul Marchetti, PA IIA Pennvest
Jessica Blackburn, Alliance, CAC	Dan Nees, UMD Environmental Finance Center, Chair
Dr. Elliott Campbell, MD DNR	Jake Reilly, NFWF
Jana Davis, Chesapeake Bay Trust	Kristin Saunders, UMCES
Sarah Diebel, DoD	Lisa Wainger, UMCES/STAC Chair
Jim Edward, EPA, Vice-Chair	Julie Winters, EPA, Coordinator

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and <a href="#">Action Items</a>
<b>Introductions</b> (Discussion Lead: Dan Nees) <i>A recap of action items from previous meeting, including progress made and next steps.</i>	1:00-1:10	<b>Summary of Action Items from July Meeting:</b> <ul style="list-style-type: none"> <li>• <b>1. ACTION:</b> Resolicit the Management Board for membership of the Budget and Finance Workgroup once the Charge to the Workgroup is finalized.</li> <li>• <b>2a. ACTION:</b> The workgroup will have a joint discussion with Goal Team 6 about the Workplan Operational Flow (item 2b.i. of the B&amp;FWG workplan) and part 1 of the B&amp;FWG workplan.</li> <li>• <b>2b. ACTION:</b> Once the connection between the Goal Team and the Workgroup has been clarified, Kristin Saunders will provide an update. Kristin is meeting with Dave Goshorn on Friday, July 29, and will be the point person to help facilitate collaboration between the workgroup and the Goal Team.</li> </ul>

<b>Environmental Finance Symposium Report</b> (Discussion Lead: Jim Edward) <i>Discuss the potential role for the workgroup in drafting a Partnership response to the report, and the <u>process</u> the workgroup will use to respond to recommendations made in the report.</i>	1:10 – 1:50	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li>• EFC Report Summary (one-pager)</li> <li>• Environmental Finance Symposium Report</li> <li>• CBP reviewer comments</li> <li>• External reviewer comments</li> </ul>
<b>GIT Funding</b> (Discussion Lead: Greg Allen, Emily Freeman) <i>An update of the results of the FY2016 GIT Funding process, including an overview of the methods used, lesson learned, next steps, and discussion of the role of the workgroup in future GIT Funding processes.</i>	1:50 – 2:20	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li>• GIT Funding Presentation</li> <li>• 2016 Process for Project Funding and Request for Ideas</li> <li>• CBT Guidance to Develop RFP Content</li> <li>• FY2016 Summary</li> <li>• CBP FY2016 GIT Funding Proposals</li> </ul>
<b>Updates</b> <ul style="list-style-type: none"> <li>• CBARA budget report to Congress</li> <li>• CBIG/CBRAP allocation formulas</li> <li>• Biennial Strategy Review System</li> </ul>	2:20 – 2:35	<b><u>Materials:</u></b> <ul style="list-style-type: none"> <li>• 2016-2017 Workplan (DRAFT)</li> </ul>
<b>Action Items, Wrap-up, Next Steps</b> (Discussion Lead: Dan Nees, Emily Freeman) <i>A review of next steps, actions items and next agenda.</i>	2:35 – 2:45	<ul style="list-style-type: none"> <li>• <b>Next Meeting:</b> October 20, 1-3 pm</li> </ul>