

**Budget and Finance Workgroup
Summer 2020 Quarterly Meeting
Meeting Agenda**



Date: July 29, 2020

Time: 1:00 – 3:00 pm

Location: Conference Call via Webex

Meeting number: 120 465 1164

Password: 3nRNtSAmR59

Webinar: <https://umces.webex.com/umces/j.php?MTID=md993e892d80a1324da3aa556db4c2b81>

or

Join by phone: +1-408-418-9388

Access code: 120 465 1164

Meeting Page: [Click here](#)

Members

Jim Edward, EPA (Co-Chair)	Jessica Blackburn, ACB
Elliott Campbell, MD DNR (Co-Chair)	Greg Barranco, EPA
Chantal Madray, CRC (Staff)	Kristin Saunders, UMCES
Greg Allen, EPA	Ann Jennings, VA ONR
Jana Davis, CBT	John Maleri, DC DOEE
Megan Granato MD DNR	Dan Nees, UMD
Jill Whitcomb, PA DEP	Paul Emmart MDE
Amy Handen, NPS	Jennifer Starr, ACB
Laural Abowd, CRC (Staff)	Michelle Guck, EPA (Coordinator)

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, Action Items
I. Introductions, Announcements and Order of the Day (Discussion Leads: Jim Edward and Elliott Campbell) <i>A recap of action items from our previous meeting, including progress made and next steps.</i>	1:00 pm – 1:05 pm	Introduction of new BFWG Coordinator, Michelle Guck Announcements: 2020 BFWG Meeting Dates <ul style="list-style-type: none"> October 28, 2020
II. Budget Impacts as a Result of COVID-19 (Discussion Leads: Jim Edward) <i>Jim will provide updates and lead a discussion on potential long-term budget impacts as they relate to COVID-19. Question to ponder: How might we link CBP work to economic recovery?</i>	1:05 pm – 1:35 pm	Materials: <ul style="list-style-type: none"> Message from Cosmo to the jurisdictions Message from Dana to the federal agencies Summary of responses from jurisdictions
III. Finance Forum Consulting Hours Progress/Updates & Incorporating Finance into the Biennial Meeting (Discussion Leads: Kristin Saunders and Laurel Abowd) <i>Laurel and Kristin will share updates on the consulting hours, lead a brainstorming session on possible ways GITs could use the hours moving forward, and open the discussion to how we can incorporate finance into the Biennial Meeting (May 20201)</i>	1:35 pm – 2:30 pm	Materials: <ul style="list-style-type: none"> Updated Chart on Consulting Hours Used

IV. CBARA Cross-Cut Budget Request for FY20 (Discussion Leads: Jim Edward and Michelle Guck)	2:30 pm – 2:45 pm	Materials: <ul style="list-style-type: none"> RA Letter to jurisdictions requesting budget information
V. Update on Conowingo Finance Strategy (Discussion Leads: Dan Nees) <i>Dan Nees will provide an update.</i>	2:45 pm – 2:55 pm	Materials: <ul style="list-style-type: none"> PowerPoint Presentation (TBD) <p>ACTION: Dan Nees will work on Conowingo project assessment and use that information to draft a financing strategy. He should have the assessment and most of the financing strategy done within a year. <i>In Progress</i></p> <ul style="list-style-type: none"> These materials will inform the project's business plan/next steps
VII. Workgroup Member Updates/Announcements (Discussion Leads: Jim Edward and Elliott Campbell)	2:55 pm – 3:00 pm	